



# City of Kenora Committee of the Whole of Council Agenda

Tuesday, August 5, 2014  
9:00 am - 1:00 pm  
City Hall Council Chambers

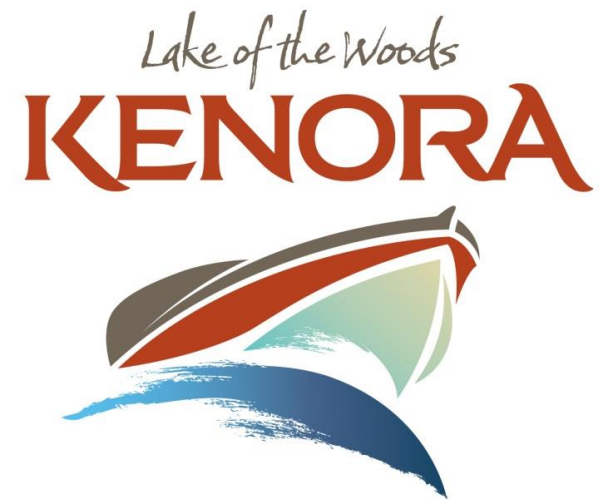
---

	<b>Pages</b>
<b>1. Public Information Notices</b>	
As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at its August 12, 2014 meeting:-	
-Council will amend its 2014 Operating and Capital Budget to withdraw funds from the LOWDC Reserve in the amount of \$43,500 to offset the cost of Special Events, Tourism and Economic Development projects	
<b>2. Declaration of Pecuniary Interest &amp; the General Nature Thereof</b>	
i) On today's agenda; ii) From a meeting at which a Member was not in attendance.	
<b>3. Confirmation of Previous Committee Minutes</b>	
-Regular Committee of the Whole Meeting held July 8, 2014	
-Special Committee of the Whole Meeting held July 10, 2014	
<b>4. Deputations</b>	
4.1 LOWDC - Q2 Report	1 - 19
<b>5. Business Administration Reports</b>	
5.1 2014 Ke-Ondaatiziying Conference Attendance	20 - 20
5.2 FedNor Agreement - DTR Phase III Funding	21 - 21
5.3 FedNor Agreement - Strategic Plan Funding	22 - 22
5.4 June 2014 Financial Statements	23 - 24
5.5 MNR Proposed Fees for Seniors	25 - 28

5.6	Municipal Performance Measurement Program 2013	29 - 44
5.7	Power Dam Special Payment Program	45 - 48
5.8	Provincial Offences Write Offs	49 - 49
5.9	Various Committee Minutes	50 - 50
<b>6.</b>	<b>Community Services Reports</b>	
6.1	Event Centre Fundraising Event - Tax Receipt Request	51 - 51
<b>7.</b>	<b>Economic Development Reports</b>	
7.1	Tunnel Island Common Ground Project - Consulting Agreement	52 - 59
7.2	Tunnel Island Common Ground Project - Funding Agreement	60 - 60
<b>8.</b>	<b>Emergency Services Reports - no reports</b>	
<b>9.</b>	<b>Operations Reports</b>	
9.1	2014 Parkade Rehabilitation Agreement	61 - 61
9.2	Water Wastewater Systems Monthly Summary June 2014	62 - 69
<b>10.</b>	<b>Property &amp; Planning Reports</b>	
10.1	LOWDC Budget Amendment Request	70 - 73
10.2	Lease Agreement Renewal - Rogers Communications	74 - 74
10.3	Subdivision Agreement - Wm Lougheed Trucking	75 - 75
10.4	Repeal By-law #48-2014 - Boreal Paddle/Green Machine	76 - 76
10.5	Deer Hunting Season 2014 - Discharge of Firearms	77 - 79
<b>11.</b>	<b>Other</b>	
<b>12.</b>	<b>Date of Next Meeting</b>	
	Tuesday, September 2, 2014	
<b>13.</b>	<b>Adjourn to Closed</b>	
	That this meeting be now declared closed at _____ a.m.; and further	
	That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session to discuss items pertaining to the following:-	
	i) Personal Matter about an Identifiable Individual (1 item)	
	ii) Disposition/Aquisition of Land (2 items)	

14. **Reconvene to Open Meeting**

15. **Close Meeting**



# Lake of the Woods Development Commission

Q2 Report to Council January – July 2014

## ***Message from Don Denver, Chair of Lake of the Woods Development Commission***

The Lake of the Woods Development Commission is pleased to present its Q2 Report to Mayor and Council. It is always a pleasure to report exciting and important information to Council and our community.

### **Q2 Highlights**

- Our next 5 year Tourism Strategy is being developed and will be completed by the Fall. It is consistent with the City of Kenora priority to expand Tourism.
- Several Tourism campaigns have engaged success
- The “Live the Lake Life” video was released
- Our local dining guide brochure “KenoraEats” was unveiled on June 16<sup>th</sup> and was well received.
- 3 new businesses began operations in Kenora
- The Tunnel Island development has been funded by Common Ground Research Forum and the Cultural Development Fund.
- Visitors to the community increase by 13.6%
- The Whitecap Pavilion rentals are on par with last year and 21 events have already been booked for 2015.
- The Kenora Affordable Housing Report (2014), consistent with our 2014 Business Plan and the City of Kenora Strategic Plan: Our Vision is 20/20, was presented to Council.
- Economic Development is actively working with 12 different clients

- LOWDC has been asked to take the lead, by our partners, to develop the Health Care Campus concept
- An assisted living package was created for distribution for possible developers
- Our leveraged funds for Tourism are \$144,000 and Business Development has leveraged \$49,000

At this time, the Commission has one vacancy on the Board due to a resignation in April. Since our terms expire on November 30, 2014, we have not actively canvassed for a replacement but will begin to seek possible candidates for the new term later in the Fall.

We are beginning to plan for our AGM. It will be on September 23, 2014 at the Discovery Centre and begins at 5:30 p.m. As our shareholders, I hope that Mayor and Council will attend. The Board of the Lake of the Woods Development Commission are pleased that our Strategic Business Plan is consistent with the City of Kenora's Strategic Plan: Our Vision is 20/20 and will work toward those goals together.

## *Premier Destination Community*

### **• Re-develop Tourism Strategy**

The Tourism Committee continues to redevelop its 5 year Tourism Strategy and has identified six strategies to focus on:

- Enhance & Expand Boating Infrastructure
- Enhance & Expand Activity Infrastructure
- Increase Year-round Visitors
- Create “Open for Business” environment
- Enhance venue infrastructure
- Enhance transportation infrastructure

The final Tourism Strategy and Special Event Business Plan is expected to be presented to the Commission in September.

• **Develop, Implement & Monitor a Four Season Marketing Plan Q2 Marketing**

**Value of Tourism Campaign (May 15<sup>th</sup>)**

This campaign targeted our home town. Over 7,000 of these postcards were distributed to Kenora and area. Package operators have been asked to report on packages booked and these results will be reported at the end of the season.



**IT'S NOT JUST TOURISM IN KENORA...**

Tourism is one of the pillars of the Ontario economy and contributes more to provincial GDP than the entire primary sector, including forestry and mining.

Since 2007, Kenora has attracted over \$61 million in private sector Tourism investment.

In 2011, visitor spending in our region exceeded \$522 million.

Visitors drive our economy forward. They provide jobs, diversity, and opportunity for our economy.

This summer, how are you going to welcome our visitors?

**LOCAL EVENTS:**

Don't miss these exciting 2014 Kenora Summer Events:

Mattowaki Farmers' Market: Every Wednesday starting June 18-October	Shake On The Lake: July 26
Muskiee on Main: All Summer	8th Maybe Annual Coney Island Music Festival: July 27
Artistfest June 27-July 6	103rd Kenora Agricultural Fair July 31-August 3
Canada Day Celebrations: July 1 on the Kenora Harbourfront	Harbourfest: August 1-3 KBI: August 7-9

You don't have to be a visitor to enjoy a GREAT Kenora vacation. This summer stay close to home and experience one of these amazing Staycations:

- 1 INTRO TO KAYAKING, CANOEING OR STAND UP PADDLE BOARDING (1 HOUR):** Incl. kayak, canoe or SUP rental for the day, incl. tent, mat & sleeping bag. Water & electric tent site at Anishnabe Campground. For more info visit [anishnabepark.ca](http://anishnabepark.ca) or call 467-3700. \$125/person or \$165/couple
- 2 ONE NIGHT STAY IN TRAILHEAD YURT WITH KAYAKING AND CLIMBING FOR 2:** At the Minaki Yurts. For more info visit [minaki.ca](http://minaki.ca) or email [minakiyurts@yahoo.com](mailto:minakiyurts@yahoo.com) \$250/couple
- 3 HOT SUMMER NIGHTS GETAWAY CRUISE:** Depart from Kenora and sail the for the day to Ash Rapids Lodge where you will be treated to dinner, a one night stay, breakfast and a powerboat ride back to Kenora. For more info visit [sailkenora.ca](http://sailkenora.ca) or call 466-8153. 1 Couple: \$950 or 2 Couples: \$1,450

**kenora.ca**

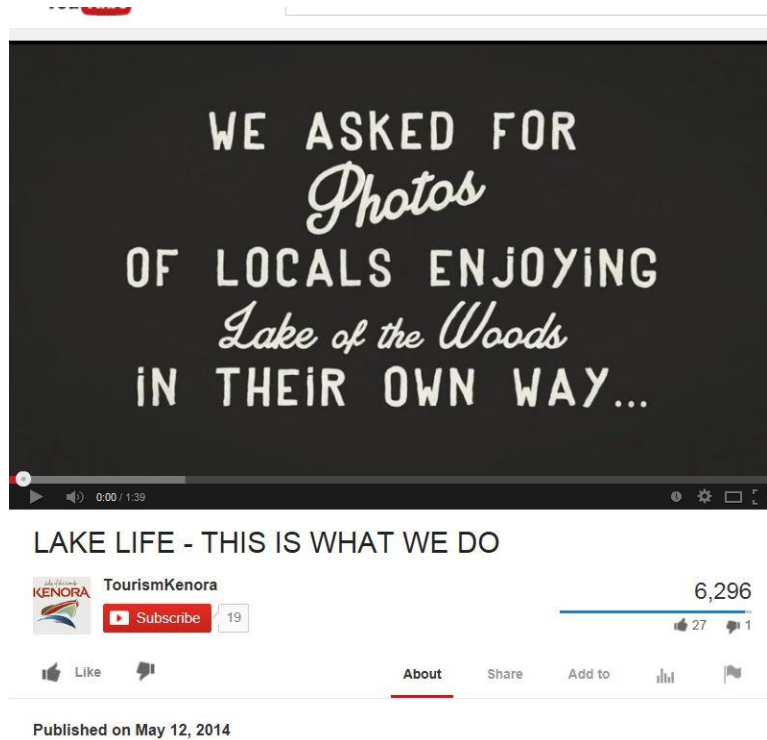
facebook.com/tourismkenora    twitter.com/tourismkenora

**KENORA**  
*Lake of the Woods*



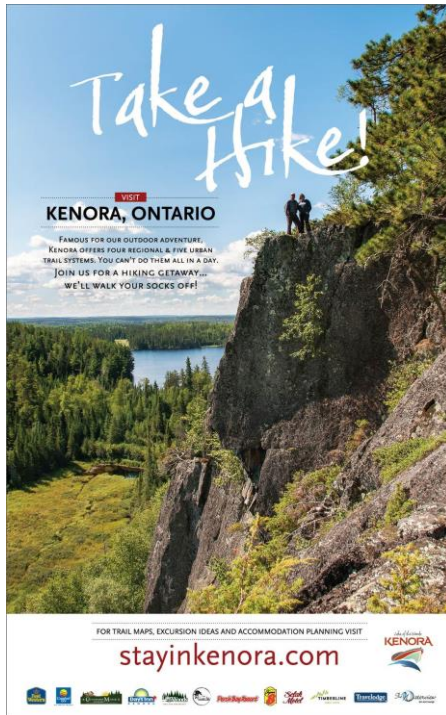
## Lake of the Woods Lake Life Campaign and Video (May 12<sup>th</sup>)

<http://www.youtube.com/watch?v=XI3Rvwu9Sz4>



The Live the Lake Life Video was released on Good Morning Kenora on May 12<sup>th</sup>. Over 8,100 have viewed our video, either on youtube or through [explorelakeofthewoods.com](http://explorelakeofthewoods.com). We are very pleased with these numbers. It shows that Kenora has received considerable exposure.

This video is tied into a much larger campaign which includes some highgloss magazine print, television, direct mail (22,000 pieces into mailboxes in Winnipeg), online and social media advertising. Winnipeg Free Press on-line had a click through rate of 0.24% which exceeds Google's industry benchmarks for the same type of ad normally scoring between 0.10% and 0.13%.



## **KHA Take a Hike Campaign (May 5-31, 2014)**

This Campaign was 100% funded by the KHA. It was a print and radio campaign with some online ads, running in Winnipeg and more heavily in rural Southeastern Manitoba.

Visits to the Stayinkenora.com web-site were on par with the similar time period in 2013. In total during our 2014 Take a Hike campaign, 6,827 people visited the website. In total they viewed 58,614 pages on the web-site. In 2013 6,289 people visited the website but only viewed 21,573 pages. People are engaging much more in the website and are really exploring the products that Kenora has to offer.

## Exploring Ontario Campaign (June 26, 2014)

Kenora will be credited on the photos included in this campaign which was intended to educate the newspaper readership about the amazing opportunity for activities in Ontario.

The purpose of the Exploring Ontario campaign is to highlight the activities most members of the province either don't know about or don't think will be worth their vacation time or money. The campaign focused on driving members of the province to re-invest in Ontario. The editorial segments of the publication will motivate our readership to consider travel and activity destinations in their own backyards.

Topics to be covered include culinary tourism, festivals and events, golf, outdoor activities and resorts! We're connecting with many celebrities and thought leaders to ensure this will be the largest campaign of its kind this year.

Partner Associations: Attractions Ontario, Ontario Tourism Marketing Partnership Corporation. Celebrities and Thought leaders: Survivorman's Les Stroud, Top Chef Canada's Mark McEwan, Host of TSN's fishing the flats Henry Wasczuk, Celebrity Chef Diva Q, The Darcys. Online Distribution: Independent campaign website, with individualized URL; integrated social media strategy. Additional Reach: Online campaign distributed to partner association's member lists and social media platforms

Print Reach: Circulation - 230 400 copies      Readership – 622 200 readers      Twitter: 143,133



## Kenora Eats Brochure

A dining guide directory for Kenora has been created and was unveiled on June 16 at the Discovery Centre. 2500 copies of the brochure were printed for the 2014/2015 year. Local restaurateurs presented copies of their full menus to the Discovery Centre at the unveiling to create a catalogue for visitors to browse through.

## Business Welcome Initiative

The New Business Welcome Initiative enacted by the City of Kenora, the Northwest Business Centre, the KDCC, LOWBIC and Harbourtown BIZ has welcomed 3 new businesses in Kenora during Q2 with additional Welcomes being planned throughout the summer. This initiative reinforces Kenora as a premier business destination through showing support for new investments and operations in the community.



## Tourism Visitor Statistics

The Discovery Centre saw a total of 4150 visitors between January 1<sup>st</sup> and June 30<sup>th</sup> of this year which is an increase of 499 visitors or 13.6% over last year through the same period.

The majority of our visitors to the Discovery Centre are travelling from Manitoba at 50.5%, with the West coming in at 15%.

Kenora	12.5%
Manitoba	50.5%
U.S.A	7.3%
Over Seas	3.2%
West	15.0%
East (Quebec/Maritimes)	6.9%
Ontario	4.7%

2013 TOURISM CENTRE			2013 PAVILLION		
Week	Count	YTD	Count	YTD	Total YTD
May 1 - 3	17				
May 4 - 10	67				
May 11 - 17	110				
May 18 - 24	357				
May 25 - 31	215		93		
	<b>766</b>	<b>1479</b>	<b>93</b>	<b>93</b>	<b>1572</b>
June 1-7	269		161		
June 8 - 14	387		209		
June 15 - 21	415		197		
June 22 - 28	580		292		
June 29-30	521		315		
	<b>2172</b>	<b>3651</b>	<b>1174</b>	<b>1267</b>	<b>4918</b>

2014 TOURISM CENTRE			2014 PAVILLION		
Week	Count	YTD	Count	YTD	Total YTD
May 1 - 3	59				
May 4 - 10	117				
May 11 - 17	209				
May 18 - 24	406				
May 25 - 31	265				
	<b>1056</b>	<b>1841</b>	<b>0</b>	<b>0</b>	<b>1841</b>
June 1-7	388				
June 8 - 14	447				
June 15 - 21	477				
June 22 - 28	668				
June 29-30	329				
	<b>2309</b>	<b>4150</b>	<b>0</b>	<b>0</b>	<b>4150</b>

## **Q2 Events**

The bookings at the WhiteCap are on par compared to last year and we are very excited about the number of bookings for 2015.

2014 Whitecap Pavilion Rentals

Current rental revenue: \$ 27779.25 (not including HST)

31 Events / 42 Events Days

2015 Whitecap Pavilion Rentals, rates not established to revenue totals have not been calculated to date. Calculations based on the current indicate a projected revenue of: \$23,020.00

21 Events Booked to date / 27 Event Days

Farmers Market Revenues are currently sitting at \$40,500 but the Casual season is only now beginning so that will see an increase in revenues through the months of July and August. We are expecting a revenue of nearly \$46,000.

## Canada Day

Canada Day 2014 was a very successful event put together by a small organizing committee, with strong Commission staff support. There were roughly 4,000 participants engaging in our activities during the day and another 2,000 who took in the night time entertainment. We were also pleased to see 26 children participate in the Bike Decorating Contest. All activities were moved under the tent, with the exception of live animals, due to weather. We will be having a debrief meeting later this month and will file our formal report as per the grant requirements.

It should be noted that the budget for the entire event was in excess of \$32,000.

This included at \$10,000 from the Commission and \$3,000 City of Kenora Contribution through Tourism Grants and \$3,000 from the Up up and away Festival Reserve from 2013. The Committee and staff were able to more than double the fund contributed by the Commission and City Combined.



## **Kenora Arts Project**

The LOWDC was involved with the planning and implementation of the 1st Kenora Arts Fest. The Kenora Arts Fest was comprised of more than 20 exhibits & events over the course of 11 days. The planning of Arts fest included 11 festival partners working in unison with the Kenora Arts Project coordinator; ensuring that the festival was implemented as proficiently as possible.

## ***Economic Infrastructure***

### **Tunnel Island Board Development**

Funding has been received from the Cultural Development Fund and the Common Ground Research Forum for the Rat Portage Common Ground Conservation Organization to undergo professional board development. A consultant has been hired and is expected to begin work in Q3.

### **Affordable Housing**

The Lake of the Woods Development Commission identified the dearth of affordable housing in Kenora as a barrier to business and community growth in their 2014 Business Plan. The Kenora Affordable Housing Report (2014) was developed as one of the deliverables within the 2014 Business Plan. The report has been received and accepted by Council which proposes actions that can be taken by the municipality to support development of affordable housing.

Highlights: In 2011, there were 6520 occupied dwellings in Kenora. Of these households, 4660 (71%)



were owned and 1860 (29%) were rented. Furthermore, the National Household Survey (NHS) indicated that within Kenora 1350 (20.7%) households were spending more than the 30% threshold of income on shelter costs. Average home prices in Kenora have climbed from \$172, 060 in 2006 to a current estimate of \$255,594.

Municipalities can play a major role in facilitating an increase in diverse and affordable housing options by offering support for affordable housing initiatives through advocacy, education, zoning, planning and regulatory measures, efficiency in approval processing, rental housing loss prevention and fiscal actions.

Six recommendations were proposed within the affordable housing report; adopting an affordable housing definition, and supporting further research into the issue through the procurement of two studies.

### **Current Business Development Activity**

The Economic Development Department is actively working with 12 business clients on economic diversification including potential expansions and new developments within Kenora. The department will continue to monitor progress on these files and assist where possible. The promotion of the former mill site as a possible location for development has been communicated and explored by some proponents. In all cases, confidentiality limits the amount of detail that can be shared with the public.

## ***Health Care Campus***

### **Campus Concept**

Kenora's current population is estimated at 15,806 year round residents. Seniors aged 55+ comprise for 31.7% of the total population. Kenora residents aged 45+ make up 49.1% of the population with

an estimated 7,765 citizens.

An assisted living package has been drafted to use in promoting Kenora to Assisted Living companies and demonstrating that Kenora has the services and available land/buildings to interested developers. The package contains information on local supports for assisted living facilities and senior statistics. The package also highlights current senior facilities within Kenora and potential available properties

### **Assisted Living**

Kenora's current population is estimated at 15,806 year round residents. Seniors aged 55+ comprise for 31.7% of the total population. The 45-60 age groups make up the largest portion of residents in 15 year intervals.

Kenora residents aged 45+ make up 49.1% of the population with an estimated 7,765 citizens. The future stock of assisted living facilities should be increased to accommodate for the potential future demand.

An assisted living package has been drafted to use in promoting that Kenora has the required services and available land/buildings to interested developers. The package contains information on local supports for assisted living facilities and senior statistics. The package also highlights current senior facilities within Kenora and potential available properties that can be developed into new assisted living facilities.

## ***Labour Force Development & Education and Training***

The EDO has been elected onto the Northwestern Ontario Development Network Board (NODN). The NODN is planning on hosting two professional development workshops for the area West of Thunder Bay. The NODN is a network of professionals dedicated to enabling sustainable development in Northwestern Ontario. Involvement with the NODN, and other regional groups focusing on economic development initiatives maintains our commitment to creating viable opportunities to expand and develop the education, training, and labour force within our area.

The Economic Development Department continues to work with Confederation College and Seven Generations Educational Institute in efforts to expand post-secondary education in Kenora.

### **OTEC Customer Service Training**

The public training session was completed on April 28th, 2014. There were 13 participants that took the course from Nourish, Lake of the Woods Brewing Company, City of Kenora, Confederation College, Best Western Lakeside Inn, Timberline Lodge and Good Things Meats. We have scheduled two more company sessions with the Best Western Lakeside Inn in the beginning of June. Each session will have approximately 20 participants.

The Lake of the Woods Development Commission has committed to leveraging as much of the City of Kenora’s project funding as possible. Here are the Q2 funds leveraged to date:

***Tourism Funds Leveraged in Q2***

2014 Revenue Budgeted for Advertising and Special Project: **\$82,602**

Q2 Confirmed Revenue to date:

Escape to Ontario Campaign (Tourism Northern Ontario)	\$ 50,000
Snow Excuse Campaign (Kenora Hospitality Alliance)	\$ 10,000
Lake Life Summer Campaign:	
Sioux Narrows/Nestor Falls	\$ 5,000
Harbourtown Biz	\$ 2,500
Kenora Hospitality Alliance	\$ 2,500
Ontario Tourism Marketing Partnership Corporation	\$ 8,000
Take a Hike Campaign	\$ 15,000
RTO Partnership	\$ 10,000
KHA	\$ 3,500
<b>Total Funds Leveraged:</b>	<b>\$114,000</b>

In Q2 Tourism *exceeded* its entire 2014 budgeted revenue by **\$31,398**.

***Economic Development Funding***

***Q2 Total: \$ 49,000***

Tunnel Island Project (Ministry of Culture)	\$25,000
Tunnel Island Project (Common Ground Research Forum)	\$10,000
Youth Internship Project (NOHFC* Jan-April estimated portion)	\$ 9,000
Youth Internship Project (BIZ)	\$ 5,000
<b>Total Funds Leveraged:</b>	<b>\$49,000</b>

## ***What to expect in Q3 ...***

### Premier Destination Community

- Fall Hunting Campaign
- Extended Summer Campaign
- Media Familiarization Tours
- New Tourism Strategy and Special Events Business Plan
- Development of a Hotel Investment Package

### Health Care Campus

- Continued discussions with potential Health Care Campus Concept partner organizations

## ***Conclusion***

The Lake of the Woods Development Commission continues to advance economic development through partnerships and successful leveraging. Collaboration with the City of Kenora and its Strategic Plan: Our Vision is 20/20 will direct our future activities.



**April 1, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Heather Lajeunesse, Deputy Clerk**

**RE: 2014 Ke-Ondaatiziying Conference Attendance**

### **Recommendation:**

That authorization is hereby given for Members of Council to attend the 2014 Ke-Ondaatiziying Conference – “How We Will Sustain Ourselves” taking place in Sioux Lookout and Lac Seul First Nation, September 16 to 18, 2014; and further

That all eligible expenses in accordance with Council’s Travel & Per Diem Policy be hereby authorized.

### **Background:**

Sioux Lookout and Lac Seul First Nation have been chosen to host this 3<sup>rd</sup> annual conference. The conference is a gathering of leaders to discuss cross-cultural collaboration in sustainable economic development. Sioux Lookout connects over 30,000 people in 29 remote northern First Nations communities to a state-of-the-art hospital and related health care, social and education services. This year Treaty 3 territory is expanding the scope of the conference to include the Treaty 9 territory.

The event will begin on the evening of September 16<sup>th</sup> with a Meet & Greet sponsored by the Sioux Lookout Chamber of Commerce at the Forest Inn in Sioux Lookout and then the next day and half will be held in Frenchmen’s Head at the new Lac Seul Event Centre wrapping up at noon on September 18<sup>th</sup>.

### **Budget:**

Council’s Travel and Conference budget

### **Communication Plan/Notice By-law Requirements:**

N/A



**July 11, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Heather Kasprick, Manager of Legislative Services**

**RE: FedNor Agreement – DTR Phase III Funding**

### **Recommendation:**

That Council gives three readings to a by-law to authorize the execution of an agreement between the Minister of Industry (FedNor) and the Corporation of the City of Kenora for funding related to the Downtown Revitalization Phase III Project; and further

That the Mayor and CAO be authorized to execute this agreement.

### **Background:**

Funding applications for Phase III of Downtown Revitalization were submitted to various levels of government and we have now received confirmation from the FedNor office that the City of Kenora will receive up to \$3,000,000 for the Phase III project.

Works for this project began in May 2014, by the successful contractor Moncrief Construction and is expected to be completed by the end of October 2014. MP Greg Rickford held a press conference on Wednesday, July 9<sup>th</sup> announcing the funding and his commitment to seeing these Phases of beautifying and replacing major aging infrastructure followed through. The announcement was well attended by members of Council, staff and downtown merchants including the BIZ members.

### **Budget:**

This project was included in the 2014 budget

### **Communication Plan/Notice By-law Requirements:**

As per Agreement guidelines





**July 11, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Heather Kasprick, Manager of Legislative Services**

**RE: FedNor Agreement – Strategic Plan**

### **Recommendation:**

That Council gives three readings to a by-law to authorize the execution of an agreement between the Minister of Industry (FedNor) and the Corporation of the City of Kenora for funding related to the City of Kenora Strategic Plan; and further

That the Mayor and CAO be authorized to execute this agreement.

### **Background:**

Further to the report of the CAO at the July 8, 2014 Committee of the Whole meeting, and then further at the July regular meeting of Council, the City of Kenora now has a new Strategic Plan, Our Vision is 20/20.

During the 2013 budget deliberations, Council supported administration's recommendation to perform a new, comprehensive strategic planning process. At this time, a funding application was made to FedNor to assist the City with the costs associated with a Strategic Plan cost. The City appointed an Implementation Team (or I-Team) comprised of City Council Members and staff to work in conjunction with a consultant on the development of a new strategic plan. At the December 2013 Council meeting, the firm of urbanMetrics Inc. was awarded the contract for the assisting the City with strategic planning services. FedNor has recently advised the City that our application for funding assistance with the Strategic Planning process has been approved and the City will receive up to \$30,000 towards the plan as outlined in the Agreement with the Minister.

### **Budget:**

Strategic Planning process was included in the 2013 budget.

### **Communication Plan/Notice By-law Requirements:**

As per Agreement guidelines



**July 28, 2014**

## **City Council Committee Report**

**To: Mayor and Council**

**Fr: Lauren D'Argis, Corporate Services Manager**

**Re: June 2014 Monthly Financial Statements**

### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as June 30, 2014.

### **Background:**

Attached for your information, please find the June 2014 summary expenditure statements for the City of Kenora, the Council department, travel statements for Council and a schedule of user fees.

### **Overall:**

- Expenses to the end of June are overall are better than budget. If the city, as a whole, can maintain these levels of expenditures to the end of the year, it will finish the year with expenses slightly under budget.

### **Expenditures:**

- At the end of June, the year is half finished. Assuming that expenditures are relatively level for the year, a result of (50%) in the % Variance column would indicate that expenditures are on track for the year.
- **General Government** - The General Government preliminary results are under-budget with 54% of the budget unspent.  
The Mayor & Council's travel expense is slightly over budget.  
Building Rentals are currently over budget. At the end of June, almost the entire year's budget has been spent. Further, a ruptured air conditioner compressor at the Keewatin Medical Centre is expected to cost a few thousand dollars in August.  
Contracted Services appear to be over budget in Finance, but the overage is a result of the timing.  
Interest and Bank charges are over budget because credit card usage is up overall.  
The Elections spending has barely begun, but is expected to meet budget by the end of the year.
- **Protection** - The Protection Department expenditures are overall under budget. 911 Emergency Access appears to be over budget, but should come in line with the budget by the end of the year. This is due to the timing of the payment to the Minister of Finance.

Facility Vehicles are over budget due to an engine repair that was required.

- **Transportation** – The Transportation Department overall expenditures are under budget.  
Winter Control is substantially over budget due to the extreme quantities of snow experienced in the first part of 2014. 94% of the 2014 expense budget has been spent.
- **Environmental** – The Environmental Department expenditures are trending to be on budget.  
Kenora Waterworks expenses are higher than budget due primarily to the amount of overtime that has been worked and materials used in combating the Water & Sewer issues caused by the extreme temperatures during the first part of 2014.  
Tri-Municipal landfill is over budget due to lab costs for sample testing.  
4 R Initiatives is over budget due to a purchase of reusable shopping bags.
- **Health expenditures** – Health results are on budget.
- **Social and Family** – The transfers are appear over budget but this is only due to timing.
- **Recreation & Cultural** – Overall Recreation & Cultural expenditures are better than budget with 55% of the budget remaining.  
The JM arena is over budget on materials & supplies and repairs & maintenance. We had increased the budget for these items from last year in anticipation of an increase in expenses, but not enough. The cost centre is still overall under budget, however, because utilities are so far under budget.  
The KRC Complex is over budget on repairs & maintenance due to some unforeseen electrical issues. The cost centre is still overall under budget, however, because this overage is offset by underages in other accounts.
- **Planning & Development** – Planning & Development expenditures are under budget.  
Expenses for the Starter Company and associated intern started later in 2014 than anticipated.

#### **User Fees:**

- Overall, user fees are falling short of the budget projections. We have 55% of the budget left to collect. At this time in 2013, we had 56% remaining to collect.
- General Government is showing revenues slightly better than budget.
- Protection user fees are running under the budgeted projection. There are several reasons that they are under budget including unrecorded POA revenues.
- Transportation user fees are exceeding budget.
- Environmental user fees are under budget, with all areas lagging behind projections except the Kenora Landfill and Blue Box Collection.
- Recreation & Cultural fees are slightly better than budget.
- Planning & Development user fees are lower than budget.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.



**July 28, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Heather Kasprick, Manager of Legislative Services**

**RE: Ontario Fishing Licenses for Seniors 65 years of age and older**

### **Recommendation:**

Whereas Ontarians benefit from healthy fish and wildlife resources through recreation, employment, tourism and enhanced biodiversity; and

Whereas recreational fishing and hunting license sales contribute approximately 94 percent of the revenues to the annual Ministry of Natural Resources budget; and

Whereas the Ministry of Natural Resources costs to deliver the programs under their mandate continue to increase, revenues continue to decrease; and

Whereas Ontario's current fish and wildlife funding model relies heavily on license fees paid by recreational anglers and hunters which limits the province's ability to maintain current levels of management while responding to external factors; and

Whereas a Discussion Paper presented in April 2014 proposes to charge a fee for an Ontario fishing license for persons over the age of 65 which currently is no charge to our senior citizens; and

Whereas successful, healthy and active aging requires a combination of social and environmental factors that work together to support the best possible experience for seniors and everyone; and

Whereas this Discussion Paper requested public feedback to the proposed changes for a Sustainability Plan for the Fish and Wildlife Special Purpose Account;

Therefore be it resolved that the City of Kenora hereby requests that the portion of the Discussion Paper relating to the implementation of a fee for seniors for their Ontario Fishing license be removed; and further

That seniors continue to receive these licenses at no charge to assist them with enjoying the health and social benefits that fishing in our Province brings to their lives.

**Background:**

The Ministry of Natural Resources released a Discussion Paper in April 2014 on the Sustainability Strategy for the Fish and Wildlife Special Purpose Account. This Discussion Paper is a draft open for public comment. This paper discusses the importance, challenges and options to sustain future funding for fish and wildlife management. Similar declining participation trends are apparent throughout Canada, and until recently, in the United States. Like other jurisdictions, Ontario now faces a challenge in maintaining sustainable funding for fish and wildlife management.

MNR Ontario continues to rely heavily on resident and non-resident licence revenues, other jurisdictions in the United States and Canada's western provinces have been able to achieve sustainable funding for fish and wildlife programs by using an innovative blend of initiatives. These include:

- introducing new licence offerings to better meet client needs
- improving client services to respond to emerging needs
- broadening the client base to include non-traditional users who enjoy fish and wildlife-related activities
- increasing licence prices by economic factors, such as the Consumer Price Index
- increasing transparency and public reporting to show how licence dollars are spent
- improving cost efficiencies
- diversifying revenue streams

The draft 2014–2019 Sustainability Strategy for the Fish and Wildlife Special Purpose Account represents the first comprehensive re-examination of the SPA since it was established almost 20 years ago.

It reflects engagement with 23 key stakeholder groups and thousands of resource users, and draws from the experience of jurisdictions elsewhere in North America. The result is a practical and strategic framework for sustaining funding for Ontario's fish and wildlife program.

It has three main goals:

1. Increase fish and wildlife SPA revenue by enhancing relationships with existing clients, increasing participation, and diversifying revenues.
2. Apply fair cost recovery and value by ensuring licence fees and royalty rates are transparent and based on costs, benefits and a fair rate of return to the province for the use of the resource.
3. Enhance efficiency by improving program efficiency and finding opportunities for savings, thereby allowing more fiscal resources to be directed to fish and wildlife conservation.

Contained within this report includes the introduction of a fee for senior citizens to pay for their licenses:

***Tactics*****2.1.1 Improve cost recovery by:**

- Introducing a \$2 processing fee for the Outdoors card and licence purchases, to recover administrative and overhead costs

- If approved, increasing the commercial fishing licence fee and royalty rate to recover administrative and overhead costs (Text Box 4, next page) and provide a more fair return on the value of the fishery
- If approved, introducing a discounted seniors conservation fishing and sport fishing licence
- Strategically review all fish and wildlife related fees to ensure consistency

### **Potential introduction of senior citizens fishing licences**

At present, Ontario and Canadian residents aged 65 and older fish for free in Ontario. This practice is inconsistent with other public licensing systems in the province such as driver's licences, pilot's licences, camping fees and hunting licences.

Without licence requirements there are inequities, gaps in the ministry's information regarding harvest, and the number of seniors that fish. Ontario is also the only Great Lake province or state in which resident senior citizens can fish for free.

The Harris/Decima survey demonstrated very strong support for introducing a discounted licence for seniors. MNR is therefore proposing (Table 2) a discounted Seniors Conservation Fishing Licence and a discounted Seniors Sport Fishing Licence at 80 per cent of the standard fee.

No changes are proposed to the requirement for non-Canadian residents aged 65 and older who currently must purchase an Outdoors Card and a regular-priced fishing licence.

***MNR is proposing that those aged 65 and over pay 80 per cent of the cost of a regular fishing licence, as well as maintain a valid Outdoors Card. Do you think these changes create fees that are fair and reasonable?***

The proposed timelines for these changes include short term actions (2014-2015). These will include:

1. **Introduce a \$2 processing fee** to recover overhead costs associated with administering licences in 2015. MNR will also continue to make annual adjustments to existing fees to reflect increases in the cost of living.
2. **Create a multi-year marketing and communications strategy** to retain existing clients, re-engage lapsed clients, and attract new anglers and hunters.
3. Offer the **Learn to Fish program** at several provincial parks while seeking opportunities to expand its scope and increase participation rates.
4. **Initiate the modernization of the Hunter Education Program.**
5. **Develop a hunter retention and recruitment strategy.**
6. Initiate the development of **tools to support proper valuation of fish and wildlife resources, cost recovery and a fair rate of return to the province.**
7. Initiate a framework to **collaborate with others on marketing, outreach and partnership opportunities.**
8. Develop the necessary business processes for **ongoing reviews of the return on investment by examining program costs, licence sales and purchasing trends.**

The medium term actions (2015-2016 to 2018-2019)

Additional work will be undertaken to seek approvals to implement the following:

1. If approved, increase **commercial fishing licence fees and royalties** to provide a fairer return to Ontarians over the next four years, starting with licence fees in 2015 and royalty rates in 2016.
2. If approved, require Ontario and Canadian resident recreational anglers aged 65 and older to have either a **discounted Seniors Conservation or a discounted Seniors Sport Fishing Licence** and an Outdoors Card to provide a fairer return to Ontarians starting in 2016.
3. Develop and implement opportunities for **collaboration on marketing, outreach and partnerships.**
4. Develop opportunities for **corporate sponsorships of the Outdoors Card** to allow discounts at stores and market the concept of a Voluntary Outdoors Card to other nature recreationists.
5. Develop opportunities for **voluntary donation programs** for specific fish and wildlife management activities. This could include support for specific wildlife monitoring activities, such as moose aerial inventories or educational activities, such as an urban youth fishing program.
6. **Conduct a strategic review of the angling and hunting**

According to the discussion paper this implementation for fees would be introduced in 2015/2016.

**Budget: N/A**

**Communication Plan/Notice By-law Requirements:** Submission to the Discussion Paper feedback through the Ministry of Natural Resources; Minister Bill Mauro, Minister of Natural Resources & Forestry

**July 28, 2014**



## **City Council Committee Report**

**To: Mayor & Council**

**Fr: Lauren D'Argis, Corporate Services Manager**

**Re: Municipal Performance Measurement Program**

### **Recommendation:**

That Council hereby accepts the Municipal Performance Measurement Program (MPMP) 2013 results for the Corporation of the City of Kenora.

### **Background:**

In 2000, Ontario municipalities began participating in a new program of performance measurement. All municipalities are required to annually provide to the Ministry of Municipal Affairs and Housing performance measurement information. The information is collected as part of the annual Financial Information Return (FIR). Municipalities must also publish results for local taxpayers by September 30th using a format of their own choosing in accordance with Section 299 of the Municipal Act.

The MPMP requires Ontario municipalities to measure and report to taxpayers on approximately 50 performance measures in 12 core municipal service areas. The Provincial objectives of the MPMP are to:

- Promote better local services, continuous improvements in service delivery and clear government accountability;
- Improve taxpayer awareness of municipal service delivery; and
- Compare costs and level of performance of municipal services both internally, year to year, and externally among municipalities

These objectives are shared by the City of Kenora. The City of Kenora is seeking to meet the expectations of its citizens by improving service levels within the resources available.

Attached are two MPMP reports.

- A. The first is the Summary of 2011 Results from Ontario Municipalities. This report is 342 pages long and available on the MMAH website for the public.
- B. The second report is the 2013 MPMP results for the City of Kenora.

### **A. MPMP – SUMMARY OF 2011 RESULTS FROM ONTARIO MUNICIPALITIES**

MPMP results from Municipalities across Ontario are collected and categorized by geographic location and population by the Ministry of Municipal Affairs and Housing. A 2011 MPMP report has been published and while it is somewhat dated, provides an



opportunity to compare individual results against similar Municipalities in Ontario. There are 12 municipalities, including Kenora, that are from the North with a population between 5,000 and 19,999.

- Dryden
- Elliot Lake
- Espanola
- Fort Frances
- Kapuskasing
- Kenora
- Kirkland Lake
- Oliver Paipoonge
- Parry Sound
- Sioux Lookout
- Temiskaming Shores
- West Nipissing

The annual MPMP results are a work in-progress and the formulas and key factors continue to be adapted and changed to provide more accurate and relevant data for comparison and trend purposes. Some of the core services have only one or two year comparisons because of changes to formulas while other core services have a full 5 year history.

When comparing individual municipal results, a median calculation is provided representing the middle value within a group. This means that half the measurements will be above and half the measurements will be below. The attached report is provided for your information.

### **B. MPMP – 2013 MPMP results for the City of Kenora**

The 2013 MPMP Report includes prior year results from 2008 up to 2012 in some cases. Where there are fewer than 5 years of comparisons, either the criteria has been changed or it is a new measure introduced by the Province. This version includes the 2011 median result for all municipalities and the 2011 median result for all of the Northern Municipalities with populations between 5,000 and 19,999. These numbers were gleaned from the Summary of 2011 Results from Ontario Municipalities.

There is some level of interpretation in the inputs that each Municipality provides to the Province. This must be considered when comparing Municipalities.

An overview of each category follows:

#### **Local Government**

- Kenora's efficiency of governance and management costs shows consistency in results from 2009 to 2013.
- The Kenora reported results are better than the median for all other Municipalities and for the comparable Northern Municipalities.

#### **Fire Services**

- Kenora's operating costs results are similar to the comparable Northern Municipalities but substantially higher than the median of all Municipalities.

### **Police Services**

- Cost for Police Services is showing a reduction over time but is substantially higher in Kenora than other Municipalities.
- Crime rates reported in Kenora are also higher than other municipalities.

### **Building Permits & Inspections**

- These are new measures in the MPMP.

### **Roads**

- The maintenance costs for paved and unpaved roads in Kenora are unsurprisingly higher than the median of all Municipalities in Ontario. They are the same or slightly lower than the median of all comparable Northern Municipalities.
- The operating costs of the bridges are showing fluctuation year over year in Kenora.
- Winter maintenance costs for Kenora are higher, on average, than most other Municipalities.
- Kenora's roads and bridges are scoring much lower than other municipalities when their adequacy of meeting service levels is considered.

### **Conventional Transit**

- The cost of Conventional Transit per passenger trip may have plateaued in 2013 but is still higher than the comparator Northern municipalities in 2011.

### **Wastewater**

- The costs reported by Kenora for Wastewater collection are on average higher than those reported by other Municipalities. Treatment costs, however, are lower.
- The integrated system costs for Kenora are consistently higher than comparator municipalities.

### **Storm Water**

- The costs reported by Kenora for Storm Water collection, treatment and disposal are higher than those reported by other Municipalities but they are on a downward trend.

### **Drinking Water**

- Drinking Water treatment costs reported by Kenora are lower than other Municipalities, but the distribution costs are higher.
- The integrated system costs have been steadily rising since 2009.

### **Solid Waste Management**

- The integrated system costs for Kenora show fluctuations over the years but they are on par or lower than the medians of other Municipalities.

### **Parks**

- Reported costs of Kenora's parks per person are higher than the median of all other Municipalities' reports.
- These results vary with the census results for population. This impacts and dilutes any trends that could be attributed to efficiencies in spending.
- One measure where Kenora's results were dramatically different from other Municipalities were in "Outdoor Recreation Facility Space". Because the requirements for this measure indicated that the space must be serviced, Kenora responded that we have 0 square meters. It appears that other Municipalities have different definitions of "serviced".

**Recreation**

- Reported costs of Kenora's recreation programs are lower than other municipalities, especially those in the North. But the reported costs of the facilities are dramatically higher. It is likely a difference in definition of costs.
- Participation in recreation programs in Kenora is much higher than in other municipalities.

**Libraries**

- Library costs per person for Kenora are in line with the comparable Northern Municipalities. These results are also very dependent on the census results.

**Budget:**

N/A

**Communication Plan/Notice By-law Requirements:**

N/A

# MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

Questions about MPMP results should be addressed to:

Name: Lauren D'Argis	Phone: 807 467 2010
Title: Corporate Services Manager	
Municipality: Kenora	
Email: ldargis@kenora.ca	

**Northern:**  
municipalities with a population between 5 & 20k that responded (median)

**All:** municipalities that responded (median)

## Local Government

1.1 GENERAL GOVERNMENT - EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
1.1 a) Operating costs for governance and corporate management as a percentage of total municipal operating costs.	2.4%	2.4%	2.1%	2.6%	2.1%	6.8%	4.6%
1.1 b) Total costs for governance and corporate management as a percentage of total municipal costs.	2.1%	2.1%	1.8%	2.3%		5.7%	4.3%
<b>OBJECTIVE:</b> Efficient local government.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 0206 35 (Operating costs measure) and 91 0206 45 (Total costs measure).							

## Fire Services

2.1 FIRE SERVICES – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
2.1 a) Operating costs for fire services per \$1,000 of assessment.	\$ 1.45	\$ 1.41	\$ 1.43	\$ 1.41	\$ 1.41	0.63	1.24
2.1 b) Total costs for fire services per \$1,000 of assessment.	\$ 1.79	\$ 1.78	\$ 1.69	\$ 1.50		0.76	1.61
<b>OBJECTIVE:</b> Efficient fire services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Kenora maintains a combination of volunteer and salaried Fire Fighters who service some of the uncontrolled areas							
<b>REFERENCE:</b> • Financial Information Return: 91 1103 35 (Operating costs measure) and 91 1103 45 (Total costs measure).							

2.2 & 2.3 CIVILIAN FIRE RELATED INJURIES – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
2.2 Number of residential fire related civilian injuries per 1,000 persons.	0.521	0.065	0.000	0.000	0.075	0.000	0.000
2.3 Number of residential fire related civilian injuries averaged over 5 years per 1,000 persons.	0.130	0.026	0.016	0.016	0.048	0.000	0.000
<b>OBJECTIVE:</b> Minimize the number of civilian injuries in residential fires.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1151 07 (2.2) and 92 1152 07 (2.3).							

2.4 & 2.5 CIVILIAN FIRE RELATED FATALITIES - EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
2.4 Number of residential fire related civilian fatalities per 1,000 persons.	0.000	0.065	0.000	0.081	0.000	0.000	0.000
2.5 Number of residential fire related civilian fatalities averaged over 5 years per 1,000 persons.	0.000	0.026	0.016	0.016	0.000	0.000	0.000
<b>OBJECTIVE:</b> Minimize the number of civilian fatalities in residential fires.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1155 07 (2.4) and 92 1156 07 (2.5).							

## MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

2.6 NUMBER OF RESIDENTIAL STRUCTURAL FIRES – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
2.6 Number of residential structural fires per 1,000 households.	2.207	2.561	2.948	3.948	1.775	1.2	2.3
<b>OBJECTIVE:</b> Minimize the number of residential structural fires.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1160 07.							

### Police Services

3.1 POLICE SERVICES – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
3.1 a) Operating costs for police services per person.	\$ 433.13	\$ 425.22	\$ 554.01	\$ 538.82	\$ 689.20	169	325
3.1 b) Total costs for police services per person.	\$ 433.80	\$ 425.89	\$ 554.83	\$ 540.73		169	325
<b>OBJECTIVE:</b> Efficient police services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 1204 35 (Operating costs measure) and 91 1204 45 (Total costs measure).							

3.2 VIOLENT CRIME RATE – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
3.2 Violent crime rate per 1,000 persons.	22.1	24.8	35.2	38.8	34.4	7	14
<b>OBJECTIVE:</b> Safe communities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1258 07.							

3.3 PROPERTY CRIME RATE – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
3.3 Property crime rate per 1,000 persons.	41.8	50.9	78.2	71.6	69.3	22	30
<b>OBJECTIVE:</b> Safe communities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1259 07.							

3.4 TOTAL CRIME RATE – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
3.4 Total crime rate per 1,000 persons ( <i>Criminal Code</i> offences, excluding traffic).	101.9	121.7	179.6	165.8	153.9	34	60
<b>OBJECTIVE:</b> Safe communities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1263 07.							

3.5 YOUTH CRIME RATE – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
3.5 Youth crime rate per 1,000 youths.	50.0	96.6	126.5	70.7	103.2	19	94
<b>OBJECTIVE:</b> Safe communities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 1265 07.							

## MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

### Building Permits & Inspection Services

4.1 BUILDING PERMITS & INSPECTION SERVICES – EFFICIENCY			All	Northern
	2013			
4.1 a)	Operating costs for building permits and inspection services per \$1,000 of construction activity, averaged over three years (based on permits issued).	\$ 11.76		
4.1 b)	Total costs for building permits and inspection services per \$1,000 of construction activity, averaged over three years (based on permits issued).	\$ 11.90		
<b>OBJECTIVE:</b> Efficient building permits and inspection services.				
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> There are no significant capital assets assigned to building inspection department, and the costs, therefore, do not				
<b>REFERENCE:</b> • Financial Information Return: 91 1302 35 (Operating costs measure) and 91 1302 45 (Total costs measure).				

4.2 REVIEW OF COMPLETE BUILDING PERMIT APPLICATIONS – EFFECTIVENESS					All	Northern
	2013	2012	2011		2011	2011
4.2	Median number of days to review a complete building permit application and issue a					
a)	Category 1: Houses (houses not exceeding 3 storeys/600 square metres). Reference: provincial standard is 10 working days.	10	10	10	6	5
b)	Category 2: Small Buildings (small commercial/industrial not exceeding 3 storeys/600 square metres). Reference: provincial standard is 15 working days.	15	15	15	9	5
c)	Category 3: Large Buildings (large residential/commercial/ industrial/ institutional). Reference: provincial standard is 20 working days.	20	20	20	10	8
d)	Category 4: Complex buildings (post disaster buildings, including hospitals, power/water, fire/police/EMS, communications). Reference: provincial standard is 30 working days.	30	30	30	20	15
<b>OBJECTIVE:</b> Complete building permit applications are processed quickly and accurately.						
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>						
<b>REFERENCE:</b> • Financial Information Return:						

### Roads

5.1 PAVED ROADS – EFFICIENCY					All	Northern	
	2013	2012	2011	2010	2011	2011	
5.1 a)	Operating costs for paved (hard top) roads per lane kilometre. <sup>1</sup>	\$ 4,850.85	\$ 3,667.75	\$ 3,337.92	\$ 4,025.70	\$ 2,126	\$ 6,118
5.1 b)	Total costs for paved (hard top) roads per lane kilometre.	\$ 10,207.70	\$ 8,763.70	\$ 8,337.46	\$ 8,113.28	\$ 5,680	\$ 11,497
<b>OBJECTIVE:</b> Efficient maintenance of paved roads.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 2111 35 (Operating costs measure) and 91 2111 45 (Total costs measure).							

## MUNICIPALITY

### Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

5.2 UNPAVED ROADS – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
5.2 a) Operating costs for unpaved (loose top) roads per lane kilometre.	\$ 926.91	\$ 2,029.09	\$ 1,658.29	\$ 1,668.54	\$ 2,229.68	\$ 1,876	\$ 2,229
5.2 b) Total costs for unpaved (loose top) roads per lane kilometre.	\$ 1,462.35	\$ 2,720.11	\$ 2,043.55	\$ 1,971.65		\$ 2,610	\$ 4,709
<b>OBJECTIVE:</b> Efficient maintenance of unpaved roads.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 2110 35 (Operating costs measure) and 91 2110 45 (Total costs measure).							
5.3 BRIDGES AND CULVERTS – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
5.3 a) Operating costs for bridges and culverts per square metre of surface area.	\$ 0.54	\$ 9.26	\$ 8.45	\$ 32.05	\$ 15.25	\$ 14	\$ 11
5.3 b) Total costs for bridges and culverts per square metre of surface area.	\$ 38.19	\$ 34.54	\$ 33.86	\$ 68.86		\$ 37	\$ 44
<b>OBJECTIVE:</b> Efficient maintenance of bridges and culverts.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 2130 35 (Operating costs measure) and 91 2130 45 (Total costs measure).							
5.4 WINTER MAINTENANCE OF ROADS – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
5.4 a) Operating costs for winter maintenance of roadways per lane kilometre maintained in winter.	\$ 1,571.25	\$ 1,326.19	\$ 1,352.26	\$ 1,667.35	\$ 1,501.26	\$ 875	\$ 1,352
5.4 b) Total costs for winter maintenance of roadways per lane kilometre maintained in winter.	\$ 1,571.25	\$ 1,326.19	\$ 1,352.26	\$ 1,762.92		\$ 936	\$ 1,352
<b>OBJECTIVE:</b> Efficient winter maintenance of roads.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Amortization on equipment used for winter control is not included with these results.							
<b>REFERENCE:</b> • Financial Information Return: 91 2205 35 (Operating costs measure) and 91 2205 45 (Total costs measure).							
5.5 ADEQUACY OF PAVED ROADS – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
5.5 Percentage of paved lane kilometres where the condition is rated as good to very good. <sup>1</sup>	37%	37%	36%	36%	100%	73%	65%
<b>OBJECTIVE:</b> Pavement condition meets municipal objectives.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 2152 07.							
5.6 ADEQUACY OF BRIDGES AND CULVERTS – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
5.6 Percentage of bridges and culverts where the condition is rated as good to very good. <sup>1</sup>	98%	2%	2%	2%	2%	84%	100%
<b>OBJECTIVE:</b> Safe bridges and culverts.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 2165 07.							

## MUNICIPALITY

### Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

<b>5.7 WINTER EVENT RESPONSES – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
5.7 Percentage of winter events where the response met or exceeded locally determined municipal service levels for road maintenance.	100%	100%	100%	100%	100%	100%	100%
<b>OBJECTIVE:</b> Response to winter storm events meets locally determined service levels for winter road maintenance.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 2251 07.							

## Conventional Transit

<b>6.1 CONVENTIONAL TRANSIT – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
6.1 a) Operating costs for conventional transit per regular service passenger trip.	\$ 4.73	\$ 4.88	\$ 4.42	\$ 4.41	\$ 3.96	\$ 5.10	\$ 4.18
6.1 b) Total costs for conventional transit per regular service passenger trip.	\$ 5.73	\$ 5.98	\$ 5.25	\$ 5.09		\$ 5.70	\$ 5.04
<b>OBJECTIVE:</b> Efficient conventional transit services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 2203 35 (Operating costs measure) and 91 2203 45 (Total costs measure).							

<b>6.2 CONVENTIONAL TRANSIT RIDERSHIP – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
6.2 Number of conventional transit passenger trips per person in the service area in a year.	8.1	8.5	9.0	8.5	9.1	13	7
<b>OBJECTIVE:</b> Maximum utilization of municipal transit services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 2351 07.							

## Wastewater (Sewage)

<b>7.1 WASTEWATER COLLECTION/CONVEYANCE – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
7.1 a) Operating costs for the collection/conveyance of wastewater per kilometre of wastewater main.	\$ 13,337.80	\$ 11,668.66	\$ 11,169.08	\$ 10,316.77	\$ 10,583.71	\$ 6,732	\$ 8,676
7.1 b) Total costs for the collection/conveyance of wastewater per kilometre of wastewater main.	\$ 16,787.64	\$ 15,075.61	\$ 14,234.50	\$ 13,640.69		\$ 10,868	\$ 12,182
<b>OBJECTIVE:</b> Efficient municipal wastewater collection/conveyance.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3111 35 (Operating costs measure) and 91 3111 45 (Total costs measure).							

<b>7.2 WASTEWATER TREATMENT AND DISPOSAL – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
7.2 a) Operating costs for the treatment and disposal of wastewater per megalitre.	\$ 321.17	\$ 316.95	\$ 337.18	\$ 271.35	\$ 259.52	\$ 443	\$ 337
7.2 b) Total costs for the treatment and disposal of wastewater per megalitre.	\$ 337.08	\$ 333.65	\$ 355.50	\$ 285.74		\$ 642	\$ 364
<b>OBJECTIVE:</b> Efficient municipal wastewater treatment and disposal.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3112 35 (Operating costs measure) and 91 3112 45 (Total costs measure).							

<b>7.3 WASTEWATER INTEGRATED SYSTEM – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
						2011	2011



## MUNICIPALITY

### Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

7.3 a) Operating costs for the collection/conveyance, treatment, and disposal of wastewater per megalitre (integrated system).	\$	938.50	\$	896.38	\$	945.50	\$	721.42	\$	714.06	\$	610	\$	697
7.3 b) Total costs for the collection/conveyance, treatment, and disposal of wastewater per megalitre (integrated system).	\$	1,114.07	\$	1,082.26	\$	1,130.77	\$	880.81	\$	865	\$	819		
<b>OBJECTIVE:</b> Efficient municipal wastewater system (integrated system).														
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>														
<b>REFERENCE:</b> • Financial Information Return: 91 3113 35 (Operating costs measure) and 91 3113 45 (Total costs measure).														

7.4 WASTEWATER MAIN BACKUPS – EFFECTIVENESS						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
7.4	Number of wastewater main backups per 100 kilometres of wastewater main in a year.	0.00	18.98	5.11	3.65	45.26	0.7	6.7
<b>OBJECTIVE:</b> Municipal sewage management practices prevent environmental and human health hazards.								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> In 2013, the number of houses with sewer backups due to a blocked wastewater main is 0. In previous years, the number reported was the number of houses with sewer backups due to block in the section between clean out and wastewater mains.								
<b>REFERENCE:</b> • Financial Information Return: 92 3154 07.								

7.5 WASTEWATER BYPASSES TREATMENT – EFFECTIVENESS						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
7.5	Percentage of wastewater estimated to have by-passed treatment.	0.000%	0.021%	0.040%	0.033%	0.002%	0.000%	0.040%
<b>OBJECTIVE:</b> Municipal sewage management practices prevent environmental and human health hazards.								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>								
<b>REFERENCE:</b> • Financial Information Return: 92 3155 07.								

## Storm Water

8.1 URBAN STORM WATER MANAGEMENT – EFFICIENCY						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
8.1 a)	Operating costs for urban storm water management (collection, treatment, disposal) per kilometre of drainage system.	\$ 2,651.58	\$ 3,294.42	\$ 5,264.56	\$ 7,357.25	\$ 5,260.97	\$ 1,555	\$ 2,035
8.1 b)	Total costs for urban storm water management (collection, treatment, disposal) per kilometre of drainage system.	\$ 12,458.22	\$ 13,159.56	\$ 15,297.83	\$ 16,940.97		\$ 5,489	\$ 5,939
<b>OBJECTIVE:</b> Efficient urban storm water management.								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>								
<b>REFERENCE:</b> • Financial Information Return: 91 3209 35 (Operating costs measure) and 91 3209 45 (Total costs measure).								

MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

Drinking Water

9.1 DRINKING WATER TREATMENT – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
9.1 a) Operating costs for the treatment of drinking water per megalitre.	\$ 437.75	\$ 442.23	\$ 423.32	\$ 365.88	\$ 347.65	\$ 652	\$ 475
9.1 b) Total costs for the treatment of drinking water per megalitre.	\$ 454.81	\$ 456.37	\$ 433.85	\$ 376.04		\$ 808	\$ 632
<b>OBJECTIVE:</b> Efficient municipal water treatment services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Combination of flat rate and metered billing system.							
<b>REFERENCE:</b> • Financial Information Return: 91 3311 35 (Operating costs measure) and 91 3311 45 (Total costs measure).							
9.2 DRINKING WATER DISTRIBUTION/TRANSMISSION – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
9.2 a) Operating costs for the distribution/transmission of drinking water per kilometre of water distribution pipe.	\$ 10,291.27	\$ 9,620.51	\$ 9,107.44	\$ 9,383.69	\$ 9,506.58	\$ 8,845	\$ 9,107
9.2 b) Total costs for the distribution/transmission of drinking water per kilometre of water distribution pipe.	\$ 14,235.83	\$ 13,552.24	\$ 13,258.54	\$ 13,088.71		\$ 13,060	\$ 13,259
<b>OBJECTIVE:</b> Efficient municipal water distribution/transmission services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3312 35 (Operating costs measure) and 91 3312 45 (Total costs measure).							
9.3 DRINKING WATER INTEGRATED SYSTEM – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
9.3 a) Operating costs for the treatment and distribution/transmission of drinking water per megalitre (integrated system).	\$ 991.64	\$ 1,000.59	\$ 969.73	\$ 912.22	\$ 810.43	\$ 1,042	\$ 845
9.3 b) Total costs for the treatment and distribution/transmission of drinking water per megalitre (integrated system).	\$ 1,221.00	\$ 1,242.92	\$ 1,229.31	\$ 1,138.10		\$ 1,457	\$ 1,229
<b>OBJECTIVE:</b> Efficient municipal water system (integrated system).							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3313 35 (Operating costs measure) and 91 3313 45 (Total costs measure).							
9.4 BOIL WATER ADVISORIES – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
9.4 Weighted number of days when a boil water advisory issued by the medical officer of health, applicable to a municipal water supply, was in effect.	0.4667	0.9116	0.1752	0.5867	2.3713	0.000	0.000
<b>OBJECTIVE:</b> Water is safe and meets local needs.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 3355 07.							
9.5 BREAKS IN WATER MAINS – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
9.5 Number of water main breaks per 100 kilometres of water distribution pipe in a year.	14.50	11.45	12.21	6.87	7.63	6.2	7.5
<b>OBJECTIVE:</b> Improve system reliability.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 3356 07.							

## Solid Waste Management (Garbage)

10.1 GARBAGE COLLECTION – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
10.1 a) Operating costs for garbage collection per tonne.	\$ 318.67	\$ 246.79	\$ 150.51	\$ 180.27	\$ 230.86	\$ 103	\$ 34
10.1 b) Total costs for garbage collection per tonne.	\$ 318.67	\$ 286.93	\$ 270.82	\$ 300.85		\$ 106	\$ 34
<b>OBJECTIVE:</b> Efficient municipal garbage collection services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3404 35 (Operating costs measure) and 91 3404 45 (Total costs measure).							
10.2 GARBAGE DISPOSAL – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
10.2 a) Operating costs for garbage disposal per household.	\$ 60.05	\$ 52.30	\$ 80.78	\$ 71.34	\$ 90.87	\$ 89	\$ 95
10.2 b) Total costs for garbage disposal per household.	\$ 69.03	\$ 60.49	\$ 83.00	\$ 73.21		\$ 34	\$ 96
<b>OBJECTIVE:</b> Efficient municipal garbage disposal services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3504 35 (Operating costs measure) and 91 3504 45 (Total costs measure).							
10.3 SOLID WASTE DIVERSION (RECYCLING) – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
10.3 a) Operating costs for solid waste diversion per tonne.	\$ 168.08	\$ 192.36	\$ 201.19	\$ 229.22	\$ 233.95	\$ 176	\$ 201
10.3 b) Total costs for solid waste diversion per tonne.	\$ 192.42	\$ 215.70	\$ 203.46	\$ 230.48		\$ 180	\$ 203
<b>OBJECTIVE:</b> Efficient solid waste diversion (recycling) services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3606 35 (Operating costs measure) and 91 3606 45 (Total costs measure).							
10.4 SOLID WASTE MANAGEMENT (INTEGRATED SYSTEM) – EFFICIENCY						All	Northern
	2013	2012	2011	2010	2009	2011	2011
10.4 a) Average operating costs for solid waste management (collection, disposal and diversion) per household.	\$ 77.10	\$ 73.47	\$ 113.79	\$ 105.33	\$ 126.73	\$ 196	\$ 194
10.4 b) Average total costs for solid waste management (collection, disposal and diversion) per household.	\$ 87.15	\$ 84.53	\$ 128.55	\$ 116.87		\$ 199	\$ 195
<b>OBJECTIVE:</b> Efficient solid waste management (integrated system).							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 3607 35 (Operating costs measure) and 91 3607 45 (Total costs measure).							
10.5 COMPLAINTS – COLLECTION OF GARBAGE AND RECYCLED MATERIALS EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
10.5 Number of complaints received in a year concerning the collection of garbage and recycled materials per 1,000 households.	2.35	0.54	-	1.09	0.55	4	4
<b>OBJECTIVE:</b> Improved collection of garbage and recycled materials.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 3452 07.							

## MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

10.6 NUMBER OF MUNICIPAL SOLID WASTE MANAGEMENT FACILITIES EFFECTIVENESS						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
10.6	Total number of solid waste management facilities owned by the municipality with a Ministry of Environment certificate of approval.	3	3	3	3	3	1	2
<b>OBJECTIVE:</b>								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>								
<b>REFERENCE:</b>								
<ul style="list-style-type: none"> <li>• Financial Information Return: 92 3552 07.</li> </ul>								

10.7 FACILITY COMPLIANCE – EFFECTIVENESS						All	Northern	
		Days 2013	Days 2012	Days 2011	Days 2010	Days 2009	2011	2011
10.7	Number of days per year when a Ministry of Environment compliance order for remediation concerning an air or						6	1
FIR line #	Facility Name							
3553	Kenora Area Solid Waste Facility	-	-	-	-	-		
3554	Kenora Area Solid Waste Landfill Site	-	-	-	-	-		
3555	Tri-Municipal Landfill Site	-	-	-	-	-		
List facilities in the order they appear in the 2013 Financial Information Return (FIR).								
<b>OBJECTIVE:</b>								
Municipal solid waste services do not have an adverse impact on environment.								
<b>REFERENCE:</b>								
<ul style="list-style-type: none"> <li>• Facility Name: 92 3553 03 to 92 3562 03 in Financial Information Return.</li> </ul>								

10.8 DIVERSION OF RESIDENTIAL SOLID WASTE EFFECTIVENESS						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
10.8	Percentage of residential solid waste diverted for recycling.	21%	25%	41%	26%	13%	36%	24%
<b>OBJECTIVE:</b>								
Municipal solid waste reduction programs divert waste from landfills and/or incinerators.								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>								
<b>REFERENCE:</b>								
<ul style="list-style-type: none"> <li>• Financial Information Return: 92 3655 07.</li> </ul>								

## Parks and Recreation

11.1 PARKS – EFFICIENCY						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
11.1 a)	Operating costs for parks per person.	\$ 41.35	\$ 43.20	\$ 48.97	\$ 50.89	\$ 46.80	\$ 27	\$ 45
11.1 b)	Total costs for parks per person.	\$ 57.49	\$ 59.84	\$ 64.75	\$ 61.28		\$ 34	\$ 57
<b>OBJECTIVE:</b>								
Efficient operation of parks.								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>								
<b>REFERENCE:</b>								
<ul style="list-style-type: none"> <li>• Financial Information Return: 91 7103 35 (Operating costs measure) and 91 7103 45 (Total costs measure).</li> </ul>								

11.2 RECREATION PROGRAMS – EFFICIENCY						All	Northern	
		2013	2012	2011	2010	2009	2011	2011
11.2 a)	Operating costs for recreation programs per person.	\$ 13.68	\$ 14.90	\$ 17.78	\$ 27.77	\$ 44.69	\$ 18	\$ 23
11.2 b)	Total costs for recreation programs per person.	\$ 15.20	\$ 16.32	\$ 19.38	\$ 29.28		\$ 19	\$ 36
<b>OBJECTIVE:</b>								
Efficient operation of recreation programs.								
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>								
<b>REFERENCE:</b>								
<ul style="list-style-type: none"> <li>• Financial Information Return: 91 7203 35 (Operating costs measure) and 91 7203 45 (Total costs measure).</li> </ul>								

## MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

<b>11.3 RECREATION FACILITIES – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.3 a) Operating costs for recreation facilities per person.	\$ 223.75	\$ 206.77	\$ 257.24	\$ 253.77	\$ 218.17	\$ 83	\$ 133
11.3 b) Total costs for recreation facilities per person.	\$ 233.01	\$ 214.65	\$ 266.47	\$ 262.08		\$ 100	\$ 189
<b>OBJECTIVE:</b> Efficient operation of recreation facilities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 7306 35 (Operating costs measure) and 91 7306 45 (Total costs measure).							

<b>11.4 RECREATION PROGRAMS AND RECREATION FACILITIES (SUBTOTAL) EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.4 a) Operating costs for recreation programs and recreation facilities per person (Subtotal).	\$ 237.43	\$ 221.67	\$ 275.02	\$ 281.54	\$ 262.86	\$ 103	\$ 190
11.4 b) Total costs for recreation programs and recreation facilities per person (Subtotal).	\$ 248.21	\$ 230.97	\$ 285.85	\$ 291.36		\$ 119	\$ 219
<b>OBJECTIVE:</b> Efficient operation of recreation programs and facilities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 7320 35 (Operating costs measure) and 91 7320 45 (Total costs measure).							

<b>11.5 TRAILS – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.5 Total kilometres of trails.	90	90	90	82	82	23	21
11.5 Total kilometres of trails per 1,000 persons.	5.86	5.86	7.26	6.61	6.11	1.5	2
<b>OBJECTIVE:</b> Trails provide recreation opportunities.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7152 05 and 92 7152 07.							

<b>11.6 OPEN SPACE – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.6 Hectares of open space (municipally owned).	573	573	573	483	483	58	61
11.6 Hectares of open space per 1,000 persons (municipally owned).	37.3	37.3	46.2	38.9	36.0	6	7
<b>OBJECTIVE:</b> Open space is adequate for population.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7155 05 and 92 7155 07.							

<b>11.7 PARTICIPANT HOURS FOR RECREATION PROGRAMS EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.7 Total participant hours for recreation programs per 1,000 persons.	24,212.6	24,236.4	29,456.7	27,915.2	27,834.1	4,319	14,209
<b>OBJECTIVE:</b> Recreation programs serve needs of residents.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7255 07.							

## MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

<b>11.8 INDOOR RECREATION FACILITY SPACE – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.8 Square metres of indoor recreation facilities (municipally owned).	12,211	12,211	12,211	12,211	12,211	6,192	11,298
11.8 Square metres of indoor recreation facilities per 1,000 persons (municipally owned).	795.6	795.6	984.7	984.7	910.3	702	1,062
<b>OBJECTIVE:</b> Indoor recreation facility space is adequate for population.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7356 05 and 92 7356 07.							

<b>11.9 OUTDOOR RECREATION FACILITY SPACE – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
11.9 Square metres of outdoor recreation facility space (municipally owned).	-	-	-	-	-	5,073	30,210
11.9 Square metres of outdoor recreation facility space per 1,000 persons (municipally owned).	-	-	-	-	-	582	2,893
<b>OBJECTIVE:</b> Outdoor recreation facility space is adequate for population.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b> Detail for these questions indicate that only outdoor space with controlled access and electrical or mechanical							
<b>REFERENCE:</b> • Financial Information Return: 92 7359 05 and 92 7359 07.							

## Libraries

<b>12.1 LIBRARY COSTS PER PERSON – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
12.1 a) Operating costs for library services per person.	\$ 45.88	\$ 49.23	\$ 56.33	\$ 51.53	\$ 46.10	\$ 36	\$ 43
12.1 b) Total costs for library services per person.	\$ 50.83	\$ 54.29	\$ 62.45	\$ 57.60		\$ 41	\$ 48
<b>OBJECTIVE:</b> Efficient library services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 7405 35 (Operating costs measure) and 91 7405 45 (Total costs measure).							

<b>12.2 LIBRARY COSTS PER USE – EFFICIENCY</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
12.2 a) Operating costs for library services per use. <sup>1</sup>	\$ 1.48	\$ 2.39	\$ 1.91	\$ 1.18	\$ 1.04	\$ 2.26	\$ 1.91
12.2 b) Total costs for library services per use.	\$ 1.64	\$ 2.63	\$ 2.12	\$ 1.32		\$ 2.52	\$ 2.27
<b>OBJECTIVE:</b> Efficient library services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 91 7406 35 (Operating costs measure) and 91 7406 45 (Total costs measure).							

<b>12.3 LIBRARY USES – EFFECTIVENESS</b>						<b>All</b>	<b>Northern</b>
	2013	2012	2011	2010	2009	2011	2011
12.3 Library uses per person. <sup>1</sup>	31.00	20.63	29.46	43.56	44.51	17	22
<b>OBJECTIVE:</b> Increased use of library services.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7460 07.							

## MUNICIPALITY

Municipal Performance Measurement Program (MPMP) • 2013 RESULTS

12.4 ELECTRONIC LIBRARY USES – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
12.4 Electronic library uses as a percentage of total library uses. <sup>1</sup>	58%	34%	32%	31%	19%	23%	21%
<b>OBJECTIVE:</b> Better information on library usage.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7463 07.							

12.5 NON - ELECTRONIC LIBRARY USES – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
12.5 Non-electronic library uses as a percentage of total library uses. <sup>1</sup>	42%	66%	68%	69%	81%	77%	79%
<b>OBJECTIVE:</b> Better information on library usage.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 7462 07.							

## Land Use Planning

13.1 LOCATION OF NEW RESIDENTIAL DEVELOPMENT – EFFECTIVENESS						All	Northern
	2013	2012	2011	2010	2009	2011	2011
13.1 Percentage of new residential units located within settlement areas.	100%	100%	100%	100%	0%	90%	100%
<b>OBJECTIVE:</b> New residential development is occurring within settlement areas.							
<b>NOTES &amp; KEY FACTORS FOR UNDERSTANDING RESULTS:</b>							
<b>REFERENCE:</b> • Financial Information Return: 92 8170 07.							

**July 30, 2014**

## **City Council Committee Report**

**To: Mayor and Council**

**Fr: Heather Kasprick, Manager of Legislative Services**

**Re: Power Dam Special Payment Program**

### **Recommendation:**

Whereas in December 2000, the Province of Ontario passed the Continued Protection for Property Taxpayers Act, (Bill 140); and

Whereas the Continued Protection for Property Taxpayers Act, among other matters, exempted certain hydro-electric stations and poles and wires from municipal taxation as of January 1, 2001; and

Whereas the Continued Protection for Property Taxpayers Act removed the right and authority of affected municipalities across the Province to levy property tax notices to hydro-electric stations, poles & wires, representing significant taxable property assessment; and

Whereas the Province of Ontario replaced the above noted rights and authority to tax hydro-electric stations, poles & wires with a compensatory payment, known as the Power Dam Special Payment Program, equivalent to the taxes levied on the subject structures in 2000; and

Whereas the amount of payments under the Power Dam Special Payment Program were adjusted for the Consumer Price Index in some but not all years, and adjustment which did not keep pace with either changes in municipal taxation rates or costs; and

Whereas the above noted changes resulted in an unfair shift in taxation to the remaining property assessment base, more specifically to residents and businesses alike; and

Whereas upon exempting from municipal property taxation, hydro-electric stations, poles & wires that had been subject such taxation, the Province of Ontario amended the Electricity Act, 1998 requiring the owners of the subject structures to then pay to the Province of Ontario a Gross Revenue Charge (GRC) of three components:

- A property tax component payable to the Minister of Finance
- A property tax component payable to the Ontario Electricity Financial Corporation
- A water rental component payable to the Minister of Finance

Whereas in July 2014, the Province of Ontario introduced Bill 14, Building Opportunity and Securing Our Future Act (Budget Measures) which phases down or decreases the Power Dam Special Payment Program for hydro-electric stations, poles & wires by 23.53% by 2017, starting in 2015; and

Whereas the reduction in the Power Dam Special Payment Program will result in a reduction of annual revenues for affected municipalities by 2017; and



Whereas District Social Services Administration Boards (DSSAB's) that use the proceeds of the Power Dam Special Payment Program as part of their funding formula will also be directly affected, thereby affecting municipalities who do not participate in the Power Dam Special Payment Program; and

Whereas many municipalities are already struggling as a result of accelerated cuts to the Ontario Municipal Partnership Fund (OMPF), the unknown aspects of a new OPP billing model, the elimination of the Connecting Link Program and other cuts; and

Whereas as a result of reductions in the Power Dam Special Payment Program, affected municipalities may not be able to meet their fiduciary obligations; and

Whereas the reduction in the Power Dam Special Payment Program is punitive in nature; and

Whereas the Power Dam Special Payment Program is very small when compared to the multi-billion dollar annual budget of the Province of Ontario yet the impact of the decreased funding is devastating for affected municipalities; and

Whereas affected municipalities will have to increase property tax rates to the remaining property assessment base (assessment in some cases which is decreasing) to compensate for the loss of revenue or be forced to significantly compromise municipal services;

Therefore Be It Resolved That the City of Kenora request that the Government of the Province of Ontario reverse the decision to decrease funding to the Power Dam Special Payment Program; and further

That the Province of Ontario also be requested to annually increase the amount of funding by the amount of any change in the Consumer Price Index (CPI) to compensate for the increase in municipal costs; and further

That a copy of this resolution be sent to the Premier of the Province of Ontario, the Minister of Finance, the Minister of Municipal Affairs & Housing, the Minister of Northern Development & Mines, the Minister of Natural Resources, Sarah Campbell, MPP, the KDSB, FONOM, NOMA and AMO.

**Background:**

There are some communities across the Province of Ontario that looked forward to the adoption of the current Provincial Budget; many more were not. Many communities are struggling with aspects of the current budget such as the accelerated cuts to the OMPF program, the unknown aspects of a new OPP billing model and questions about funding for aging infrastructure. Kenora along with many other communities are also facing the Power Dam Special Payment Program cuts.

The proposed clawback of this program should be alarming for many communities. Implemented in 2001, the program was put in place to replace the taxation revenues associated with hydro-electrical plants, poles and wires when these properties were deemed exempt. In the case of the Municipality of Wawa, this meant that 47% of their property assessment base was declared exempt.

A brief excerpt from the Provincial Budget document:

1. The program is very small (\$18.7 million in 2014) when compared the multi-billion annual budget yet the impact of the clawback is large for many of the communities affected.

2. Payments range from \$158 (0.002% own purpose taxation) to \$2,350,908 (66.512% own purpose taxation). These payments are significant contributions to the revenue base of many participating communities.
3. The program represents property that was previously taxable assessment. The right to tax the subject properties was removed in 2001.
4. The previous property taxation model was replaced with a gross receipts model wherein payments are now submitted to the Province of Ontario. The Province of Ontario has refused to release the amounts of these payments.
5. Since 2001, the payments have not kept pace with either inflation or the property taxation rates in any community. This has resulted in an unfair shift to the remaining assessment base.
6. Payments to MPAC still reflect a calculation that uses the now exempt assessment. Communities therefore pay MPAC for the assessment of property that is no longer assessed.
7. ARB cases that may have existed prior to 2001 would require taxation refunds from their remaining property assessment.
8. The only way for participating communities to recapture the subject revenue would be through a taxation increase to the remaining assessment. Alternatively, services could also be cut to compensate for the loss in revenue.
9. The clawback of this program affects 110 communities across the Province, many in a very significant way.
10. There is nothing that is fair or manageable about the reduction in this program.

Should the Province proceed ahead with this clawback, municipalities such as Wawa will be unable to meet financial obligations. Many services will need to be eliminated or reduced or a property taxation levy increase of 12.6% will need to be implemented. Either way, it is the ratepayers that lose. Currently, the Province has not yet disbursed any of the compensatory payments for 2014. For some municipalities this is leaving them in a very difficult financial position.

Some municipalities have filed for information pertaining to the gross revenue charge (GRC) received by the Province in lieu of the property taxes that municipalities have received in the past. Each municipality can file similar requests to understand what kind of funds the Province is making from the dam in their community.

Several articles have been published on this matter including:

<http://www.saultstar.com/2014/07/08/proposal-in-provincial-budget-to-cut-payments-to-replace-revenue-municipality-had-collected-from-taxing-power-dams>

<http://tvo.org/story/queens-park-week-aviation-fuel-tax-fiscal-review-public-sector-compensation-property-tax>

The following is a YouTube video raised in the House by Mike Mantha, NDP MPP for Algoma Manitoulin. <https://www.youtube.com/watch?v=9dCVS7JKMhs>

For the City of Kenora the amount that this affects us is close to \$467,000. We receive a special payment from the Province to offset property taxes from our power dams after they made them exempt several years ago. The payments were supposed to increase annually, but as with other funding, they discontinued that increase and froze them.

**Budget:**

This has the potential to impact our budget in the area of \$467,000 or a greater than 2% tax increase.

**Communication Plan/Notice By-law Requirements:**

Distribution to the identified Ministers, Premier and Municipal organizations.

**Strategic Plan or other Guiding Document:**

**Strategic Plan Goal & Corporate Action 2-14** - The City will be an active and vocal champion for fair funding from provincial and federal governments, including gas tax and other transfer allocations. Priority will be given to initiatives that directly address the infrastructure and community development challenges of the City.



**July 23, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Heather Lajeunesse, Provincial Offences Supervisor**

**RE: POA Write Off's**

### **Recommendation:**

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2007 to December 31, 2007 in the amount of \$14,576.08.

### **Background:**

The transfer of Provincial Offences administration took place in 2000 with the functions of court administration and court support functions for the proceedings of Part I, II and III matters of the Provincial Offences Act.

The City of Kenora entered into an Inter-municipal Service Agreement with the Municipal Partner areas of Red Lake and Sioux Narrows/Nestor Falls to administer the court services for their municipalities along with Kenora.

Under our MOU, the Ministry of Attorney General mandates that we create an annual write off listing and keep our accounts receivable current.

Council needs to be aware that the following accounts will be purged, however, a database will be maintained with the listing of all of the outstanding accounts in the event that we are successful in retaining payment on any of these outstanding written off fines. You may notice that the write offs for this period is significantly less than in previous years and this is a direct result of our process changing in write offs. We no longer write off drivers who have been suspended, these outstanding receivables now stay on suspended drivers records.

Please be assured that a complete list of all write-offs are being maintained and will continue to be pursued in our collections processes. We have a very aggressive collection agency that we work with that will continue their efforts in locating these defendants.

### **Budget:**

N/A

### **Communication Plan/Notice By-law Requirements:**

N/A



**29 July 2014**

## **City Council Committee Report**

**To: Mayor and Council**

**Fr: Heather Lajeunesse, Deputy Clerk**

**Re: Receipt and Approval of Various Committee Minutes**

### **Recommendation:**

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- June 18 – Environmental Advisory Committee
- June 19 & July 17 – Heritage Kenora
- July 8 – Event Centre Committee
- July 8 – Committee of the Whole; and

That Council hereby receives the following Minutes from other various Committees:

- April 30 (as amended) & June 27 – Northwestern Health Unit Board of Health
- June 17 – Planning Advisory Committee
- June 26 – District of Kenora Home for the Aged Board of Management; and further

That these Minutes be circulated and ordered filed.

### **Background:**

This static monthly report appears on the Committee of the Whole Agenda (Business Administration-BA) for the purpose of Council approving and/or receiving various Committee Minutes. Those being approved are the Committees of Council which Council should be approving the actions of those Committees and does so in the form of a by-law under the Confirmatory By-law.

The Minutes being received are typically from local Boards or Corporations for information only (and cannot be 'approved' by Council).

The various Minutes will appear under separate cover as an attachment on SharePoint to this report.

### **Budget:**

N/A

### **Communication Plan/Notice By-law Requirements:**

N/A



July 28, 2014

**City Council  
Committee Report**

**TO: Mayor and Council**

**FR: Event Centre Committee**

**RE: Event Centre Fundraising Event – Issuance of Tax Receipt Request**

**Recommendation:**

That the Council of the City of Kenora hereby authorizes the request of the Event Centre Committee, for the City of Kenora to issue tax receipts of \$75.00 for every \$100.00 event ticket sold, and sponsorships or donations over \$100.00 made to the City of Kenora for the purpose of an Event Centre Fundraising Dinner; and

That the City will pay the invoice(s) for the expenses, direct to the appropriate supplier(s) for the fundraising event; and further

That the proceeds of this event will be put in reserve to fund expenses related to the Event Centre Project.

**Background:**

The Event Centre Committee is committed to raising money to ensure that final drawings and business case for the proposed Event Centre can be completed before the end of their term as determined in their committee work plan.

With the commitment of fifty percent (to a maximum of \$80,000.00) coming from Council for this purpose the Event Centre committee has been seeking grant money as well as other fundraising events to raise the remaining fifty percent.

The Event Centre Committee will be hosting a fundraising dinner with speakers and is asking the permission of council and the assistance of city staff to issue a tax receipt to those individuals who wish to purchase tickets and or provide sponsorships or donations to the fundraising event.

**Communication Plan/Notice By-law Requirements:**

Coporate Services Manager, Treasurer, Recreation Services Manager, Chair of Event Centre Committee

**Strategic Plan or other Guiding Document:**

**Major Recreation Facility Strategy – City of Kenora 2010**

Recommendation 6 - That the City of Kenora appoint a committee of community leaders to examine the potential of developing a twin arena/special event facility at the site of the Kenora Recreation Centre in cooperation with senior levels of government, the community and private sector.

**City of Kenora Strategic Plan: 2015 to 2020**

1-10 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism, and to strengthen our regional neighbours.

2-9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life



**July 30, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Jennifer Findlay, Economic Development Officer**

**RE: Tunnel Island Common Ground Project – Black Dog Management**

### **Recommendation:**

That Council hereby authorizes the Mayor and Clerk to enter into an agreement between the Corporation of the City of Kenora and Black Dog Management, effective August 1, 2014 for the Tunnel Island Common Ground Project; and further

That three readings be given to a by-law for this purpose.

### **Background:**

In July 2013, Council passed a resolution directing staff to complete a funding application to the Cultural Development Fund program for the Tunnel Island Common Ground Project. In March 2014, the City learned that its application for funding was successful and in the spring 2014, the Council authorized the Mayor and Clerk to enter into an agreement with the Province of Ontario for \$25,000 for the Tunnel Island Common Ground Project.

In May 2014, the Common Ground Research Forum approved a \$10,000 contribution to the project.

In June 2014, the project partners sent out a Request for Proposals to hire a consultant who specializes in aboriginal/non-aboriginal board development and board governance to work with the Tunnel Island project partners to create a board to oversee Tunnel Island

Five proposals were received and reviewed by the Tunnel Island working group. The group is recommending the proposal from Black Dog Management which will be lead by Jeremiah Windego. Black Dog Management comes from the Treaty 3 area.

A later element of the project is to complete a Strategic Plan for Tunnel Island, once funding has been approved.

### **Budget:**

\$35,000

\$25,000 CDF (approved)

\$10,000 Common Ground Research Forum (approved)

**Communication Plan/Notice By-law Requirements:** EDO and Tunnel Island partners, Finance and Manager, Property & Planning

**Strategic Plan or Other Guiding Document:**

The Tunnel Island Project is included in the City of Kenora Vision 20/20 strategic plan in Goal 2- Foundations, Corporate Actions 2-8 as follows:

“The City will, in partnership with its First Nation partners, continue to advance the Tunnel Island ‘Common Ground’ project in a manner that celebrates and respects the cultural, historic and environmental importance of the lands for all people.” P 13



**Schedule "A"****Tunnel Island Common Ground Project**

## CONSULTANT TERMS OF REFERENCE

**1.0 INTRODUCTION**

The Common Ground Tunnel Island partners propose to engage the services of a facilitator/consultant to undertake a board development project.

The Tunnel Island Common Ground project will enable the 5 Tunnel Island project partners: Grand Council Treaty #3, Wauzhusk Onigum, Obashkaandagaang, Ochiichagwe'babigo'ining, and the City of Kenora to hire a facilitator specializing in Aboriginal and non-Aboriginal Board development. The facilitator would work with the project partners to create a strong governance structure and strategic plan to oversee the development at Tunnel Island.

The facilitator will be involved with board planning and development to assist the Rat Portage Common Ground Conservation Organization in the preliminary stages of board development. Through a series of partner meetings, the facilitator will work with the partners to determine board membership, board appointment processes, develop the board, establish By-law #1 and other governance documents, frame a communications plan and prepare the board for strategic planning to develop a common, long term vision for Tunnel Island. At the end of the process the facilitator will be responsible for creating a final report on the board progress.

**2.0 BACKGROUND**

In 2001, Mayor David Canfield and Grand Chief Leon Jourdain formed a partnership and discussions between municipalities and FN in the Treaty 3 area. The conversation was labelled Common Land, Common Ground in recognition of common challenges facing municipal leaders and Chiefs in their communities and the fact that working together at the leadership level made sense. There were a series of meetings around that time and much progress was made on the relationship development front.

In 2005, Abitibi Consolidated announced that it was closing its 80 year old pulp and paper mill in Kenora. At that time, the company owned a 400 acre green space, known locally as Tunnel Island, right in the middle of Kenora.

In January 2006, Kenora Mayor David Canfield of Kenora and the Ojichidaa Arnold Gardiner announced that they would be working together with the three communities that had formed the original Rat Portage FN to have Tunnel Island gifted to them by the company.

In March 2006, the partners held a visioning workshop attended by representatives from Abitibi, Wauzhuk Onigum, Obashkaandagaang, Ochiichagwe Babigo Ining, Grand Council and the City of Kenora. At that time, the partners acknowledged that Tunnel Island was an important place to all of the partners with a long history. They agreed to a general, long term vision which was outlined in a report

In May 2006, the partners hosted their first ever spring feast on Tunnel Island at the location of the former Abitibi staff house.

In November 2006, a Memorandum of Understanding was signed by Abitibi Consolidated, Grand Council Treaty #3 and the City of Kenora announcing that Abitibi would gift the 400 acres on Tunnel Island to the City of Kenora on behalf of the partners. The MOU included a clause that stated the partners would create an organization to oversee Tunnel Island within two years or give the property back to Abitibi.

In April 2007, at a signing ceremony held at Ochiichagwe Babigo Ining, Abitibi Consolidated announced that it was adding Old Fort Island as an additional gift to the partners.

In 2008, the Rat Portage Common Ground Conservation Organization was incorporated as an Ontario not for profit. The organization has never formally met as a board, although the partners continue to meet at least twice per year on Tunnel Island at their spring and fall feasts.

In January 2013, the Grand Chief and Mayor and partners met to get the project back on track. In September 2013, the partners submitted a proposal for funding to the Ministry of Culture to hire a facilitator/consultant to work on a board development project. In March and May 2014, the partners were approved for funding by the Ministry

of Culture and the Common Ground Research Forum.

### **3.0 SCOPE OF WORK and DELIVERABLES**

The project deliverable is the development of a board of directors comprised of the partners to oversee Tunnel Island.

### **4.0 STUDY AREA**

The study area will focus on Tunnel Island and the partner communities.

### **5.0 REPORTING REQUIREMENTS**

The consultant shall report to the Tunnel Island partners working group in undertaking the completion of work.

The Tunnel Island partners will:

1. Conduct the call for facilitator/consultant proposals;
2. Select the facilitator/consultant
3. Liaise with the facilitator/consultant to ensure the project is completed;
4. Provide the facilitator/consultant with background information;
5. Accept and recommend the facilitator/consultant work plan, process and key steps

### **6.0 PROJECT REQUIREMENTS**

#### **6.1 GENERAL**

All information, electronic data, or reports developed or acquired by the facilitator/consultant in the course of this project and having application to this project shall become the property of the Tunnel Island partners. This property shall be delivered to the partners with the final billing unless the partners provide the consultant with explicit written direction to the contrary.

A contingency allowance should not be used in making cost estimates for the completion of the work. The Tunnel Island partners will not consider cost overruns.

Progress payments will be conditional upon the receipt of work completed, submission of an invoice for the work and approval by the Tunnel Island Partners.

## **6.2 MEETINGS**

The minimum number of meetings required to be held at the following stages of the project are as follows:

1. An introductory meeting between the Tunnel Island partners and the facilitator/consultant to discuss the scope of work, identification of key areas of concern and confirmation of timelines and project completion;
2. Monthly or other meetings as per facilitator/consultant work plan;
3. A meeting to present the final report, if deemed necessary

## **6.3 REPRODUCTION**

The facilitator/consultant shall provide an electronic copy of all reports

## **6.4 DISTRIBUTION OF DOCUMENTS**

All documents and revisions to documents shall be forwarded by the facilitator/consultant in sufficient time so that they will be received by the Tunnel Island partners at least one week in advance of the project meeting at which the documents will be discussed.

## **6.5 TIME FRAME**

The project is to commence as soon as possible once the successful consultant has been notified.

- The Cultural Development Fund has a March 31, 2015 end date

The consultant shall outline in the proposal the specific time frame for the completion of the aforementioned reports.

## **7.0 FACILITATOR/CONSULTANT PROPOSAL due JUN 20 @ 4pm CST**

The consultant selected by the partners shall prepare a proposal which clearly indicates how the facilitator/consultant will carry out the work set out in the terms of reference. The facilitator/consultant's proposal must contain at least, but not be limited to:

- An outline of the project methodology/workplan;
- A timetable showing the timing of the project, along with the proposed meetings. This should include any suggested revisions to the scope of work outlined in these terms of reference, and an explanation of the reasons for the suggested changes;
- Names, qualifications and experience of staff assigned to this project;
- Project costs of up to \$25,000. including fees and disbursements listed separately
- Per diem rates for key personnel involved in the assignment, with an estimate of the number of days that the project staff will spend on the project and in the area.

**The consultant shall submit an electronic copy of their proposal to [jfindlay@kenora.ca](mailto:jfindlay@kenora.ca) by Friday, JUN 20 at 4 pm CST**

## **8.0 REFERENCE MATERIALS**

- Tunnel Vision March 2006 partner report
- Funding proposals for Cultural Development Fund
- Funding Proposal for Common Ground Research Forum

## **9.0 CONTRACT**

The facilitator/consultant shall enter into a contract with the City of Kenora on behalf of the Tunnel Island partners. The contract shall indicate that the work undertaken shall be completed to the satisfaction of the partners, according to the terms of reference, and for the amount as set out in the facilitator/consultant proposal. The contract shall also indicate that no additional money shall be paid to the consultant for any additional work for which prior authorization has not been given in writing.

## **9.1 CHANGING THE CONTRACT**

The contract may be revised during the project provided a complete analysis of the effect of any proposed change is submitted and agreed upon in writing by both parties. This analysis would include an assessment of the impact on target dates and costs.

Questions on this proposal call may be referred to the Tunnel Island partners by contacting:

Jennifer Findlay, Economic Development Officer  
City of Kenora/Lake of the Woods Development Commission

Telephone: (807) 467-2127

E-mail: [jfindlay@kenora.ca](mailto:jfindlay@kenora.ca)



**July 30, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Jennifer Findlay, Economic Development Officer**

**RE: Tunnel Island Common Ground Project – Funding Agreement**

### **Recommendation:**

That Council hereby authorizes the Mayor and Clerk to enter into an agreement between the Corporation of the City of Kenora and the University of Manitoba for the Tunnel Island Common Ground Project; and further

That three readings be given to a by-law for this purpose.

### **Background:**

The Tunnel Island Common Ground project has been approved for funding by the Cultural Development Fund and the Common Ground Research Forum to hire a facilitator to work with the partners to create a governance structure for Tunnel Island.

The purpose of this report and recommendation is to have the Agreement with the University of Manitoba, which is the administrative partner of the Common Ground Research Forum, signed.

### **Budget: \$35,000**

\$25,000 CDF (approved)

\$10,000 Common Ground Research Forum (approved)

**Communication Plan/Notice By-law Requirements:** EDO and Tunnel Island partners, Finance and Manager, Property & Planning

### **Strategic Plan or Other Guiding Document:**

The Tunnel Island Project is included in the City of Kenora Vision 20/20 strategic plan in Goal 2- Foundations, Corporate Actions 2-8 as follows:

“The City will, in partnership with its First Nation partners, continue to advance the Tunnel Island ‘Common Ground’ project in a manner that celebrates and respects the cultural, historic and environmental importance of the lands for all people.” P 13

**July 24, 2014**

## **City Council Committee Report**

**To: Mayor & Council**

**Fr: Marco Vogrig, Municipal Engineer**

**Re: 2014 Parkade Rehabilitation – Western Construction Services Inc.**

### **Recommendation:**

That further to administration accepting the tender of Western Construction Services Inc. related to the 2014 Matheson Street Parkade Rehabilitation, authorization be and is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and Western Construction Services Inc.; and further

That three readings be given to a by-law for this purpose.

### **Background:**

Tenders for rehabilitation works to the parkade closed on June 27, 2014 with two bids received. This work has been awarded to lowest proposal submission as submitted by Western Construction Services Inc. via purchase order issued by administration as the value of this work is within the signing authority of administration as per the City's procurement policy. Attached is a copy of the purchase order that provides bid details. The scope of work consists of recaulking of all deck joints, permanent removal of a damaged deck precast section, repair to a spalling concrete beam and repainting of steel angle deck clips. Therefore, it is now in order for the City to enter into an agreement with Western Construction Services Inc. to perform the rehabilitation works.

The agreement is available in the Clerk's office as it is a large document.

### **Budget:**

2014 Capital Budget - \$250,000

### **Communication Plan/Notice By-law Requirements:**

By-law required.

Distribution: R. Perchuk, M. Vogrig, Western Construction Services Inc.





July 25, 2014

## City Council Committee Report

**To: Mayor & Council**

**Fr: Richard Perchuk, Operations Manager  
Biman Paudel, Water & Sewer Supervisor  
Ryan Peterson, Water Treatment Plant  
Gord St. Denis, Wastewater Treatment Plant**

**Re: 2014 Water & Wastewater Systems Monthly Summary Report- June**

### **Recommendation:**

That Council of the City of Kenora hereby accepts the June 2014 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Biman Paudel, Water and Sewer Supervisor, Ryan Peterson, Water Treatment Plant Operator and Gord St. Denis, Wastewater Treatment Plant Operator.

### **Background:**

The Water and Sewer Department will be providing Council with Water and Wastewater Systems Summary Reports, on a monthly basis.

The purpose of the Report is to provide Council with an understanding on how the water and wastewater systems they own and operate are maintained. Data will be collected at the end of each month and presented to Council for acceptance, see attached.

The Operations Department recommends that Council accept the 2014 Water and Wastewater Systems Monthly Summary Report for June.

### **Budget:**

N/A

### **Communication Plan/Notice By-law Requirements:**

Resolution required.

Distribution: R. Perchuk, B. Paudel, R. Peterson, G. St. Denis

**CITY OF KENORA**

# Monthly Summary Report Water & Wastewater Systems

June 2014

Prepared by: Biman Paudel, Water & Sewer Supervisor  
Ryan Peterson, ORO, Water Treatment Plant  
Gord St. Denis, ORO, Wastewater Treatment Plant

## **1.0 Introduction**

This report contains the major maintenance activities and operational events that occurred during the month of June 2014 at the Kenora Area Water Treatment Plant, Water Distribution System and Wastewater System. This information report has been prepared for Council to better understand how the systems they own and operate are maintained on a monthly basis.

## **2.0 Water Treatment Plant**

### **2.1 Monthly Flow and Operating Data – See Schedule “A”**

### **2.2 Weekly Bacteriological Samples**

1 Raw, 1 Treated and 6 Distribution for a total of eight (8) samples are taken on a weekly basis.

Sampling was conducted on the following dates:

- June 2<sup>nd</sup>
- June 9<sup>th</sup>
- June 16<sup>th</sup>
- June 23<sup>rd</sup>

All samples tested were within the allowable parameters.

### **2.3 Maintenance**

- Rebuilt north chlorine regulator.
- Warrantied VFD installed at Zone 3 booster.
- Effluent discharge pressure transmitter installed and programmed.
- Rebuilt pilot valve on #1 highlift checkvalve.
- Replaced cracked body and rebuilt trim chlorinator.
- Replaced electrolyte in total analyzer.

### **2.4 Training**

- All operators at WTP had Jar Testing training from the Walkerton Clean Water Centre (WCWC).

## 2.5 Water Quality Complaints

There were no water quality complaints in the month of June.

## 2.6 Other Information

- Distribution system chlorine levels were sampled at three locations weekly throughout the month in addition to the chlorine levels being sampled along with regular weekly bacteriological samples.

## 3.0 Water Distribution System

### 3.1 Maintenance

#### 3.1.1. Water Distribution

- June 2 - Repaired watermain leak on Coney Island.
- June 5 - Dug and repaired curb box at: 1423 Beach Road.
- June 6 - Dug and repaired curb box at: 511 Second Avenue South
  - Dug and repaired curb box at: 624 First Street South.
- June 8 - Dug and repaired service leak at: 34 Matheson Street South.
- June 20 - Repaired frozen watermain at: Kenora Recreation Centre, took more than 8 days to fix.
- June 26 - Dug and repaired watermain break at: 518 Sixth Avenue South.
- June 30 - Dug and repaired service box at: 213 Fourth Avenue South.

#### 3.1.2. Wastewater Collection

- June 3 - Rodded plugged sewer at: 617 Second Street South.
  - Rodded plugged sewer at: 26 Nairn Avenue.
- June 4 - Replaced grinder pump at: 326 Rabbit Lake Road.
- June 5 - Camera inspection at: 134 Minto Crescent.
  - Rodded plugged sewer at: 215 Main Street Rideout.
  - Rodded plugged sewer at: Beaver Brae School Annex.
  - Replaced Grinder Pump at: 10 Universal Drive.
- June 12 - Replaced grinder pump at: 368 Rabbit Lake Road.
- June 16 - Rodded plugged sewer at: 604 Fourth Avenue South.
- June 17 - Flushed plugged sewer main in between Sixth Avenue South and Eighth Avenue South on the 500 block.
- June 18 - Replaced grinder pump at: 16 Glen Cameroon Drive.
  - Rodded plugged sewer at: 1122 Minto Avenue.

- June 21 - Flushed sewer main from Dingwall lot manhole to the Days Inn Motel manhole on Highway 17 E to clear the blocked line.

3.1.3. **Water Thaws:** City Property – 0 Private Property – 0

### 3.2 Training

- June 20 – Ray Lindquist and Biman Paudel attended three hour training on the City's new attendance program.
- June 27 – Dave King went to Dryden for his Class II MOE's certification exams.

### 3.3 Water Quality Complaints

There were no water quality complaints reported to the Water Treatment Plant for the month of June.

### 3.4 Boil Water Advisory(s) - 2014

Date and Location:

- June 13<sup>th</sup> - 8 residents at: Matheson Street and 1 resident at: Second Street South.
- June 17<sup>th</sup> - 10 residents at: Matheson Street, 2 residents at: Second Street South and 1 resident at: First Street South.
- June 22<sup>nd</sup> - 39 residents at: Second Street South, 2 residents at: Fourth Avenue South, and 5 residents at: Fifth Avenue South.
- June 24<sup>th</sup> - 52 residents at: Second Street South, 2 residents at: Sixth Avenue South, and three residents at: Seventh Avenue South.
- June 26<sup>th</sup> - 4 residents at: Sixth Street South, and 10 residents at: Sixth Avenue South.

### 3.5 Other Information

The watermain at the Kenora Recreation Centre that was frozen in the winter has been repaired and the service to the Recreation Centre is back to normal. The Water and Sewer Department is still dealing with a number of other issues that occurred due to the extreme winter this past year.

## 4.0 Wastewater System

### 4.1 Monthly Flows & Operating Data – See Schedule “B”

### 4.2 Weekly Bacteriological Samples

- 4.2.1. Complete Analyses of Raw Sewage, Treated Effluent and Activated Sludge sent out June 24th, 2014 - Results:
- Total BOD (biological oxygen demand) Raw Sewage: 38 [mg/L]
  - Total BOD Final Effluent: non-detectable - limit is 25[mg/L].
  - Total Suspended Solids Raw Sewage: 74 [mg/ L]
  - Total Suspended Solids Final Effluent: non-detectable [mg/ L] - limit is 25 [mg/L].
- 4.2.2. Weekly Final Effluent Bacti Samples sent to A.L.S. Laboratories on June 5,11,19, 25th - Results: Organisms/100 ml
- Geometric Means from samples in June: 329.3 organisms/100mL.
  - Geometric Means Limit as per Certificate of Approval is 200 organisms/100 mL.

In summary, raw sewage enters the plant with a bacti count of approximately 3 million and leaves the plant with a geometric mean of 329.3 organisms/100 mL, which is not within the limit of 200 organisms/mL. The MOE was notified verbally regarding this non compliance with a written report to follow in July. Plant reduction of BOD is 99.9% and the Plant reduction of suspended solids is 99.9%.

### 4.3 Maintenance

- 4.3.1. Changed oil in north screw pump.
- 4.3.2. Preliminary work started on barscreen rebuild.
- 4.3.3. Cleaned 500 building air blower filters.
- 4.3.4. Replaced failed ballast on U.V. System.
- 4.3.5 Ordered rebuild kits for 700 building air compressors.
- 4.3.6 Received new supernatant pump.
- 4.3.7 Kenora Hydro fixed yard lighting.
- 4.3.8 Site visit to Mud Lake.
- 4.3.9 Painting of all railings at plant.

### Training

- 4.4.1. Health and Safety Policy reviewed with staff.

### 4.4 Other Information

4.5.1. June 2014 – Attendance Support Program review.

**Schedule "A"**

**Water Systems Flow and Operating Data  
Monthly Summary Report - 2014**

<b>Water Plant Flows</b>		<b>Units</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>	<b>TOTAL</b>
<u>Influent Flow</u>															
Total Influent Flow	m <sup>3</sup> /month		195295	186497	248794	270818	245075	226789							1373268
Maximum Daily Influent Flow	m <sup>3</sup> /day		7822	8775	10059	11671	8790	9031							56148
Minimum Daily Influent Flow	m <sup>3</sup> /day		5277	5889	6532	7655	6920	6529							38802
Average Daily Influent Flow	m <sup>3</sup> /day		6300	6661	8026	9027	7906	7560							45480
Maximum Daily Instantaneous Influent Flow	m <sup>3</sup> /day		18722	18720	18437	18654	19226	22039							115798
<u>Effluent Flow</u>															
Total Effluent Flow	m <sup>3</sup> /month		182996	173656	233343	254575	228915	212748							1286233
Maximum Daily Effluent Flow	m <sup>3</sup> /day		7513	8199	9418	10903	8418	8278							52729
Minimum Daily Effluent Flow	m <sup>3</sup> /day		4996	5499	6072	7255	6228	6236							36286
Average Daily Effluent Flow	m <sup>3</sup> /day		5903	6202	7527	8486	7384	7092							42594
<b>Samples</b>															
<u>Weekly Bacteriological</u>															
Number of Raw Samples Taken			5	4	5	4	4	4							26
Number of Treated Samples Taken			5	4	5	4	4	4							26
Number of Distribution Samples Taken			30	24	30	24	24	24							156
<u>Boil Water Advisory Bacteriological</u>															
Number Taken			6	22	23	43	10	60							164
<b>Callouts</b>															
Major			0	0	0	0	0	0							0
Minor			1	1	2	5	10	6							25

## Schedule "B"

### Wastewater Systems Flow & Operating Data Monthly Summary Report - 2014

<b>Wastewater Plant Flows</b>		January	February	March	April	May	June	July	August	September	October	November	December	AVERAGE	TOTAL
<u>Influent Flow</u>															
Total Influent Flow	m <sup>3</sup> /mon.	142,528	137,211	191,815	419,112	430,462	344,643								1,665,771
Maximum Daily Influent Flow	m <sup>3</sup> /day	5,997	6,583	8,885	22,642	26,535	17,257								87,899
Minimum Daily Influent Flow	m <sup>3</sup> /day	3,526	4,000	5,095	6,407	9,813	8,583								37,424
Average Daily Influent Flow	m <sup>3</sup> /day	4,597	4,900	6,187	13,970	13,885	11,488								55,027
<u>Effluent Flow</u>															
Total Effluent Flow	m <sup>3</sup> /mon.	182,301	176,061	238,125	449,349	451,366	366,151								1,863,353
Average Daily Flow	m <sup>3</sup> /day	5,880	6,287	7,937	14,978	14,560	12,205								61,847
<u>Samples</u>															
Weekly Bacteriological --ALS Labs		5	4	4	5	4	4								26
Number of Raw Samples Taken		1	1	1	1	1	1								6
Number of Treated Samples Taken		6	5	5	6	5	5								32
Geometric Means (Bacti Samples)		18.7	33.1	6.22	85.1	25.1	329.3								498
Sludge Hauled to Landfill	yds/mon.	300	344	405	315	345	255								1,964
<u>Callouts</u>															
Callouts		9	2	3	0	8	8								30



**July 29, 2014**

## **City Council Committee Report**

**To: Mayor and Council**

**Fr: Lake of the Woods Development Commission**

**Re: Budget Amendment Request**

**Recommendation:**

That Council hereby approves an additional allocation of \$43,500 to be funded through the LOWDC Reserve for special events, tourism and economic development projects; and

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2014 Operating & Capital Budget at its August, 2014 meeting to withdraw funds from the LOWDC Reserve in the amount of \$43,500 to offset the cost of these projects; and further

That Council gives three readings to a by-law to amend the 2014 budget for this purpose.

**Background:**

On July 15, 2014, the City of Kenora accepted the 2013 financial statements. The Lake of the Woods Development Commission (LOWDC) had a 2013 surplus of \$70, 683.64, primarily as a result of external and partnership project-based funding and revenue generation from special events.

On Friday, July 18, the Lake of the Woods Development Commission board met to discuss potential allocations of the surplus for 2014 projects for special events, tourism and economic development projects as listed on page 2.

These recommended project budget amendments support the City of Kenora’s Vision 20/20 Plan (2014), LOWDC 2014 Strategic Business Plan, Economic Development Plan (2012), Brand Promise (2012) and Tourism Strategy (2008).

<b>Project</b>	<b>Budget</b>	<b>Brief Description</b>	<b>Department Total</b>
<b>Winter Carnival</b>	\$2,500.00	Offset 2014 loss	Special Events
<b>Matiowski Farmers Marketing</b>	\$2,500.00	Marketing /trailer upgrade	
<b>Special Event Infrastructure</b>	-		
<b>Refurbish Loweida Trailers x 3</b>	\$6,000.00	Refurbish and paint trailers	<u>\$11,000.00</u>

		<i>Extended Summer &amp; other marketing campaigns</i>	
<b>Tourism Marketing</b>	\$7,000.00		
<b>Tourism Strategy Development</b>	\$1,000.00	Tourism Strategy (2014)	Tourism
<b>Visitor Profile Review</b>	\$1,000.00	Market research	
<b>Lake of the Woods Leadership Meeting</b>	\$5,000.00	Tourism/Ec Dev/Lake sustainability w/leaders	<u>\$16,500.00</u>
<b>Science North Exhibit</b>	\$2,500.00	Fall 2014	
<b>Mining Sector Profile</b>	\$1,000.00	Matching funding for \$7500 NCIR grant	
		Economic Development Measurement tool	Economic Development
<b>City of Kenora GDP</b>	\$5,000.00		
<b>Business Attraction Marketing Materials</b>	\$5,000.00	Sector Profile Information Cards + Information Folder	
<b>Affordable Housing Project</b>	\$5,000.00	Matching funding for housing study	<u>\$16,000.00</u>
<b>Total Budget Ask</b>	\$43,500.00		
<b>Original Surplus</b>	70,683.64		
<b>Surplus Remaining</b>	<u>\$27,183.64</u>		

**Budget:** \$43,500 LOWDC Reserve fund

**Communication Plan/Notice By-law Requirements:**

LOWDC, Manager, Property & Planning, EDO, TDO, Finance, Manager, Corporate Services

Notice required to be placed on Committee Agenda, Minutes and subsequent Council Agenda/Minutes.

**Strategic Plan or Other Guiding Document:**

**Special Events:**

1. Winter Carnival \$2500

Winter Carnival helps Kenora promote itself as a 365 day lifestyle destination (Vision 20/20 Goal 1-9) and helps support, promote and expand the tourism industry (Vision 20/20 Goal 1-12)

2. Matiowski Farmer's Market \$2500

Matiowski Farmer's Market has become an attraction for market vendors, local residents, seasonal residents and visitors. The Market helps Kenora attain its goal as a 365 day lifestyle destination (Vision 20/20 Goal 1-9) and supports, promotes and expands the tourism industry (Vision 20/20 Goal 1-12) Special events play a critical role in diversifying and expanding our local economy and growing the tourism base.

3. Special Events Infrastructure Refurbish & paint 3 LOWEIDA Events Trailers \$6 000  
The LOWEIDA events trailers are highly visible at events. This project helps the City of Kenora support Kenora's "North America's Premier Boating Destination" Brand Implementation strategy (Vision 20/20 Goal 1-11) and recognizes the importance of special events to the success of Kenora's support for the tourism industry (Vision 20/20 Goal 1-12)

Tourism:

1. Tourism Marketing \$7,000

to boost Tourism advertising program (including increasing the *Extended Summer* campaign, advertising *Shop Kenora* regionally in October and November, and money to support regional MEDIA familiarization tours to promote Kenora as a destination community, opportunities which arose unexpectedly)

2. Tourism Strategy Development \$1,000

to support the additional expenses of the Tourism Strategy, which will be released in September 2014.

3. Visitor Profile Review \$1,000

to ensure that we are marketing appropriately to our visitors.

4. Lake of the Woods Leadership Meeting \$5,000

to host a joint Lake of the Woods communities meeting to discuss economic development, joint tourism initiatives and Lake of the Woods health and sustainability.

This initiative strongly supports the City of Kenora's Goal 2-13 which states that the City will continue to advance our leadership position as "Stewards of the Lake" and "Stewards of the Land" by safeguarding water quality on our lake (Vision 20/20 Goal 2-13) and also (Vision 20/20 Goal 1-1) which states that the City will provide clear and decisive leadership on all matters of economic growth in Kenora and surrounding areas.

5. Science North Exhibit at Lake of the Woods Discovery Centre \$2,500

support the potential of a large scale science north exhibition at the Discovery Centre this fall

These tourism projects support the City of Kenora's (Vision 20/20 and particularly, Goal 1-12) to support, promote and expand the tourism industry and recognize the importance of tourism within the economy. They are projects that will significantly increase tourism in our community by offering enhanced products, partnerships, and advertising potential.

Economic Diversification

1. Mining Services Sector Profile \$1000

The City of Kenora contribution for the Mining Services Sector Profile was originally budgeted in 2013. However, the Mining Services Sector Profile was completed in March 2014. Therefore, this request is to bring the 2013 amount forward to the 2014 budget year. The City's \$1000 contribution was matched with a \$1500 contribution from LOWBIC and a \$7500 funding approval from the NCIR (Northern Communities Investment Readiness) fund

2. City of Kenora GDP – Economic Performance Measurement Project \$5000

This project will provide the City of Kenora contribution for a \$15,000 project to measure Kenora's current GDP which will be used as a baseline for 2015 Economic Diversification. The project supports Kenora's Vision 20/20 performance measurement and will be used as an economic diversification tool to help promote Kenora to external investment audiences in specific sectors that provide the most promise for job growth and economic diversification (Vision 20/20 Goal 1-4)

3. Business Attraction Marketing Materials \$5000

The production of these marketing tools (sector profile information postcards, information folders, hotel investor package and assisted living investor package) will help the City promote Kenora to external investment audiences in specific sectors (Vision 20/20 Goal 1-4) and lay the foundations for investment readiness in the mining and forestry, other sectors (Vision 20/20 Goal 1-5 and Goal 1-6)

4. Affordable Housing Project \$5000

These Affordable Housing Project monies will help leverage provincial or other housing funding to help support the City of Kenora's (Vision 20/20 Goal 2-5 Vision 20/20 Goal 2-6) to support the development of a diverse range of housing types with an emphasis on affordable housing options



**July 29, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Tara Rickaby, Planning Administrator**

**RE: Lease Agreement – Rogers – Kenora Water Tower – Valley Dr.**

### **Recommendation:**

That Council hereby authorizes the Mayor and Clerk to execute a renewal of license (lease) agreement with Rogers Communications Inc., for use of the Kenora Water Tower (PT LOC 16V DES PT1 23R4334 PCL 31515 + PLAN M423 PT BLK G DES PT 1 23R4253 PCL 31394); and further

That three readings be given to a by-law for this purpose.

### **Background:**

In 2009, the City of Kenora entered into a lease agreement with Rogers Communications Inc. for the use of the Kenora Water Tower, and associated lands. Rogers Communications is exercising its option to renew the lease for the period beginning 1 Aug 2014 and ending 31 July 2019.

The company is proposing an additional change, which does not affect the renewal of this lease, and will be brought forward to Council in September of 2014.

### **Budget:**

Revenues to Kenora Water Tower Reserve

### **Communication Plan/Notice By-law Requirements:**

COW and Council Agenda, Facilities Coordinator, Managers of Operations and Property and Planning.

### **Strategic Plan or Other Guiding Document:**

N/A



**July 28, 2014**

## **City Council Committee Report**

**TO: Mayor and Council**

**FR: Tara Rickaby, Planning Administrator**

**RE: Enter into Subdivision Agreement – Wm Lougheed Trucking**

### **Recommendation:**

That Council give three readings a by-law to enter into a subdivision agreement with Wm. Lougheed Trucking Ltd. for the purpose of meeting one of the conditions of draft approval for the development of a ten (10) lot subdivision (S02/11) located on the Winnipeg River, accessed via Sunnyside Road and serviced by one road; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

### **Background:**

On the 25<sup>th</sup> of October, 2011, the City of Kenora Planning Advisory Committee granted draft approval to a 10 lot plan of subdivision on the Winnipeg River. Condition number 1 of draft plan approval was:

(1 ) That a subdivision agreement be signed and executed between the owner and the City of Kenora.

All planning matters have been dealt with through the application process, and site plan approval; the developer is now in the process of meeting the conditions of approval. The two year maintenance period for the roads will begin upon signing and registration of the subdivision agreement.

Once all conditions have been met, the plan will be given final approval, and the lots will be transferable.

### **Budget:**

Applicant pays legal fees, signing fee per City's Tariff of Fees By-law.

### **Communication Plan/Notice By-law Requirements:**

By Agenda of COW and of Council; Treasurer, Manager of Property and Planning, Planning Administrator, Municipal Solicitor, Developer

### **Strategic Plan or Other Guiding Document**

Consistent with City of Kenora Official Plan (2010)

**July 29, 2014**

## **City Council Committee Report**

**To: Mayor and Council**

**Fr: Charlotte Caron, Manager of Property and Planning**

**Re: Repeal By-law Number 48-2014**

---

### **Recommendation:**

That Council of the City of Kenora hereby repeal By-law Number 48-2014 authorizing an agreement between the City of Kenora and Boreal Paddle – Green Machine for the operation of a Food Vendor Truck at the Lake of the Woods Discovery Centre.

### **Background:**

This is a housekeeping report. On April 15, 2014 Council approved by-law 48-2014 authorizing an agreement between the City of Kenora and Boreal Paddle – Green Machine for the operation of a Food Vendor Truck at the Lake of the Woods Discovery Centre. The plans of the business owners changed and they have decided not to operate the food truck this year. Boreal Paddle has opened in the Norman mall. We wish them every success.

### **Budget:**

N/A

### **Communication Plan/Notice By-law Requirements:**

N/A

### **Strategic Plan or other Guiding Document:**

N/A



**28 July 2014**

## **City Council Committee Report**

**To: Mayor & Council**

**Fr: Charlotte Caron, Manager of Property & Planning**

**Re: Deer Hunting Season for 2014**

### **Recommendation:**

That Council hereby approves an amendment to the Discharge of Firearms By-law #148-2010 to authorize an extension to the areas in which deer hunting is allowed within City limits for 2014 for the period September 1, 2014 up to and including 15 December, 2014, with the following restrictions:

- Hunting shall be restricted to hunting of deer only south of Highway 17A (the By-pass);
- Firearms authorized to be used for hunting within City limits south of the by-pass shall be restricted to archery equipment as defined per the rules and regulations of the Fish and Wildlife Conservation Act;
- Hunters eligible to hunt within City limits south of Highway 17A (the By-pass) shall be restricted to those eligible to hunt under the Resident – Open Season, as defined within the Ontario hunting regulations;
- Hunters shall have all required licenses and courses and comply with the rules and regulations as set out in the Fish and Wildlife Conservation Act and adhere to all related Provincial and Federal statutes;
- Hunting shall only be permitted on parcels of land of an area of five (5) acres (metric equivalent is 2.023428 hectares) or greater;
- Hunting shall be prohibited on all city owned land;
- Hunting shall only take place on either crown land or private property which lies within the designated hunting areas and related size restrictions;
- Hunters must obtain written permission to hunt on private land from the property owner and display written permission at request of a law or by-law enforcement officer;
- Discharging a bow and arrow within 75 metres of an occupied dwelling or roadway is prohibited;
- No bow and arrow shall be discharged in the direction of any human, roadway, structure or domestic animal within reasonable range of the weapon at an angle which might allow the projectile to strike at, or dangerously near these objects;
- Field dressing shall be done in accordance with the wishes of the property owner and remains shall not be disposed of on City property; and further

That three readings be given to a by-law for this purpose.



**Background:**

In 2011, the City amended its Discharge of Firearms By-law to allow bow hunting south of the by-pass for deer only for a trial period in 2011 with certain restrictions. This amendment was based on a recommendation from the Deer and Wolf Conflict Task Force which was formed following a number of concerns expressed by various members of the public. A report was submitted to Council on behalf of that task force. The contents and justification contained within that report have not been repeated within this one, other than the specific recommendations. It is worth noting that the recommendation was amended from the original report to eliminate the section contemplating allowing feeding of deer within City limits north of the by-pass.

Since that report was brought forward, this task force has continued to be active in implementing steps that will bring the City to a longer term resolution of the current deer issue within City limits. This includes:

- A public consultation session on September 15, 2011 to allow the public an opportunity for feedback into the trial hunting season for 2011
- Survey related to the fall hunt, gauging success of that hunt – the results were reviewed at the task force December 14, 2011 meeting, as well as discussion on changes that could be made in considering future hunts
- Recommendation approved by Council at their April 2012 meeting approving some updates to the City's Feeding of Wild Animals by-law for minor wording changes following a review which confirmed the enforceability of this by-law.
- May 16, 2012 task force meeting to update on status, provide discussion with regards to a recommendation to Council for a fall 2012 proposed hunt, as well as discuss the opportunity for a cull with representatives of the Ministry of Natural Resources or MNR
- Continued education strategy, including public service announcements from our media partners that provide seasonal information related to deer and related strategies for minimizing deer / human conflicts, as well as extensive distribution of the "got deer?" information pamphlet with pamphlets being made available at several local businesses and other locations.
- The committee met again on June 28, 2013 following attacks by deer on local citizens. Three citizens attended the meeting to describe the attacks and look for solutions.
- Anecdotal evidence suggests that the heavy snow and extreme cold of the winter of 2013-2014 have resulted in a reduced deer population and fewer fawns being born.

The task force has not met but staff is recommending to City Council to allow a fall bow hunt south of the by-pass within City limits for deer for 2014, as was done in 2013. There is one proposed map change to exclude the area behind Valleyview School, identified as a result of last year's hunt.

The City received feedback during the public consultation session in September 2011 that the City should consider opening up City owned parcels as part of this hunt. The City owns a number of properties that are recreational in nature, as well as properties representing important partnerships. These properties should not be considered eligible for hunting purposes. Once these properties were removed, there were only a few small parcels of City owned land that could be considered. As such, the recommendation is being made to continue to exclude City properties from this hunt.

All other restrictions that applied to the 2012 and 2013 hunt are recommended to remain in force for the 2014 hunt. They are as follows:

- Adhere to hunting regulations as strictly as possible – keep it simple
- Hunting shall be restricted to hunting of deer only south of Highway 17A (the By-pass);
- Firearms restricted to archery equipment to limit distance of firearm discharge
- Only Resident hunters eligible for expanded hunting areas
- Hunters shall have all required licenses and courses and comply with the rules and regulations as set out in the Fish and Wildlife Conservation Act and adhere to all related Provincial and Federal statutes;
- Hunting prohibited on all city owned land;
- Hunting shall only take place on either crown land or private property
- Hunters must obtain written permission to hunt on private land
- Discharging a bow and arrow within 75 metres of an occupied dwelling or roadway is prohibited;
- No bow and arrow shall be discharged in the direction of any human, roadway, structure or domestic animal within reasonable range of the weapon at an angle which might allow the projectile to strike at, or dangerously near these objects;
- Field dressing shall be done in accordance with the wishes of the property owner
- Remains shall not be disposed of on City property

**Budget:**

It is anticipated that all related preparations, with the exception of advertising in advance of the hunt, can be coordinated through internal staff time, resulting in no incremental costs to the City.

**Communication Plan/Notice By-law Requirements:**

The City will continue to work on its communications strategy with regards to the urban deer issue. In addition, the hunting package information and maps will be updated based on the amendments, once approved by Council, and will be made available in conjunction with the fall hunt. Advertising, and a press release, will be made available closer to the start of the fall hunt.